



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

APR 19 1991

DENR Special Order
No. 385
Series of 1991

SUBJECT : Amending DENR Special Order No. 309 dated April 11, 1991 re: additional participants on Clerical/Secretarial Skills Training.

In the interest of the service and in keeping with the DENR's continuing policy of upgrading the skills and capabilities of its personnel, in order to carry out their functions effectively and efficiently, the following additional DENR personnel are hereby authorized to attend the Clerical/Secretarial Skills Training, as scheduled hereunder.

1st Batch
April 15-19, 1991

1. Stephen Abella - HEA
2. Liberty Rubin - MGB
3. Teresita Amog - GSD
4. Ma. Victoria Somera - PAWB
5. Felicitas Bautista - GSD
6. Joel Baun - Asec Ganapin's Office

2nd Batch
April 22-26, 1991

1. Hilaria Magalang - Usec Ramos's Office
2. Emily Schneider - do -
3. Yolanda Gigi Molina - do -
4. Villarosa Aben x - GSD
5. Cristina H. Reyes - GSD
6. Emelita Cayaban x - Asec Ganapin's Office

3rd Batch
May 6-10, 1991

1. Melanie C. Rey - Usec Ramos's Office
2. Rhodora C. Brucal - do -
3. Carmen R. Luarca - GSD
4. Norma P. Hernandez - GSD
5. Estela de Guzman - Asec Ganapin's Office
6. Celedonio Quebral - NPCO

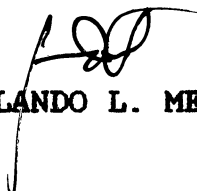
**4th Batch
May 20-24, 1991**

1.	Gladys Cablayan	-	Usec Ramos Office
2.	Zenaida B. Ibay	-	GSD x
3.	Erlinda C. Poyatos	-	GSD
4.	Rommel Pangilinan	-	Asec Ganapin Office
5.	Carmelita Cayaban	-	- do -

**5th Batch
June 3-7, 1991**

1.	Juliet G. Nanea	-	Usec Ramos Office
2.	Dolores Reyes	-	- do -
3.	Macario Bascon	-	- do -
4.	Bituin Boligan	-	Asec Ganapin Office
5.	Farida Facturan	-	- do -
6.	Melina Garcia	-	NPCO

All provision contained in the previous Special Order shall remain.


ROLANDO L. METIN