

MAY 0 8 1991

DENR Special Order No. $\frac{\sqrt{2}}{\sqrt{2}}$ Series of 1991

SUBJECT: <u>Designation of Engr. Emmanuel David.</u>

<u>Building and Ground Supervisor as Custodian</u>

<u>of all Confiscated Forest Products and</u>

<u>Equipment</u>

In the interest of the service, and in consonance with the Memorandum re Interim Procedures for Handling/Disposal of Confiscated Forest Products issued by the Secretary, Engr. Emmanuel David, Building and Ground Supervisor of the General Services Division is hereby designated as Custodian of all Confiscated Forest Product and Equipment brought to the DENR compound by the employees of the Personnel Investigation Committee and the Field Operations.

As Custodian he shall be responsible for all seized forest items, tools and equipment in the compound until the same is disposed of.

He shall submit a monthly inventory to the Accounting Division and shall be present during Pre-Bidding and Inspection Committee meetings.

This order takes effect immediately.

ROLANDO L. METIN Assistant Secretary for Management Services