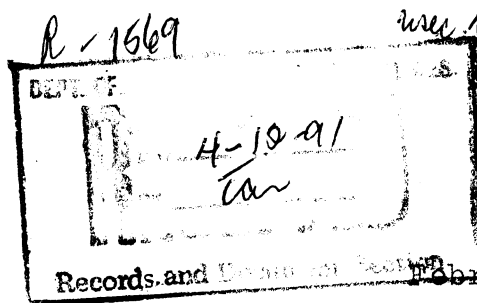




DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

REGION 7, CENTRAL VISAYAS

DENR R-7, Special Order
No. 424
Series of 1991



SUBJECT: Designation of Officials of DENR Region-7 to Implement the Phasing-in/Take-Over of the Rainfed Resources Development Project (RRDP) to the Regular Functions or Divisions of the Department.

In the interest of the service and to implement the instructions under DENR Memorandum Order No. 02, Series of 1991, dated January 3, 1991, relative to the phasing-in of the Rainfed Resources Development Project (RRDP) to the regular functions or division of the Department, the officials and personnel of DENR, Region 7 to implement, supervise and/or coordinate the required functions/activities are designated and composed as follows:

1. The Regional Technical Director (RTD) of ERDS will act as Regional Project Coordinator for the implementation of RRDP Agroforestry; Clonal Nursery and Reforestation (demonstration farm and seedling distribution) Project; or Agro-forestry and Clonal Nursery or Reforestation (demonstration and seedling distribution) Project which are located in the Province of Cebu.

The specific functions of the Regional Coordinator are as follows:

- a. Provide planning and policy advice to the Regional Executive Director for the proper implementation of special foreign-assisted projects, including reforestation contracts.
 - b. Develop plans, monitoring and evaluation schemes and implementing guidelines for the operation of special and foreign-assisted projects and secure the proper implementation of the same.
 - c. Prepare work and financial plans of the Unit.
 - d. Establish data base covering special and foreign-assisted project in the region.
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- e. Prepare project proposals and/or provide technical assistance to field operations offices in the preparation of the same for funding.
 - f. Recommend to the Regional Executive Director appropriate measures for the proper implementation of special and foreign assisted project, including reforestation contracts.
 - g. Coordinate with other DENR-7 Regional Technical Directors and provide regular updates on the status of special and foreign-assisted projects, including reforestation contracts.
 - h. Perform other functions as may be assigned by the Regional Executive Director.
2. The Regional Technical Director (RTD) of FMS, for the purpose of this Order will act as Regional Project Coordinator for the phasing-in/take-over of RRD Projects located in the Province of Bohol and Negros Oriental.
3. The Contract Supervisors shall be the Community Environment and Natural Resources Officers having jurisdiction of the Municipality where the contract area (agroforestry, nursery and/or reforestation is/are located).

The Specific Functions of the Contract Supervisor are as follows:

- a. Oversee project implementation and see to it that contract works are being implemented in accordance with agreed plans and scope of work.
- b. Monitor and evaluate progress accomplishment and make report to Regional Executive Director (RED), all reports required by Foreign Assisted and Special Projects Office (FASPO), Central Office (CO), Accounting Office, Department of Budget and Management (DBM) and the United States Agency for International Development (USAID).
- c. Review and evaluate progress billing of Contractor and recommend to the RED thru Regional Coordinator for acceptance and/or non-acceptance.
- d. Assess Contractor's performance and recommend changes, order and/or measures for approval of RED to effectively and efficiently implement the project.

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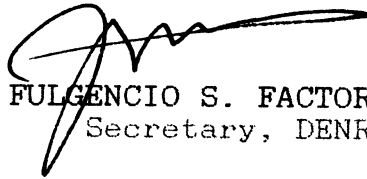
- e. Review and evaluate the preparation of Annual Work and Financial Plan and make recommendations thru the RED to FASPO for approval.
- f. Coordinate with the Department of Environment and Natural Resources Regional Office (DENRRO) to facilitate Contractor's requirements in project implementation e.g. issuance of Certificate of Stewardship Contract (CSC), source of seedlings, etc.

The functions of the above-named personnel relative to this Order shall be in addition to their present duties and responsibilities.

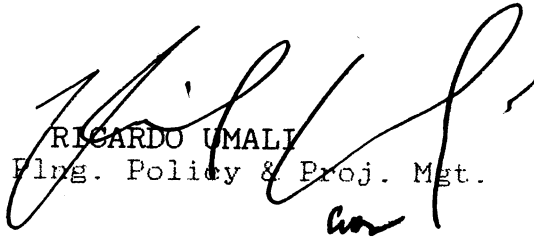
Operating expenses of the Regional Project Coordinators and Contract Supervisors related to RRD Project supervision shall be jointly shouldered by RRD and social forestry projects:

This order shall supercede, revoke, and cancel memoranda and instructions inconsistent herewith.

This Order shall take effect immediately.


FULGENCIO S. FACTORAN JR.
Secretary, DENR

APPROVED BY:


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