

14 May 1991

SPECIAL ORDER NO. 443 Series of 1991

SUBJECT: Designating Mr. EDUARDO PEREZ
of the Records Management and
Documents Division as
Liaison Officer.

In view of the increasing volume of urgent correspondence with deadline of filing with the different courts of Justice for delivery thru the Office of Solicitor General, Makati, Metro Manila and that the regular messenger of this Division is already loaded with his present assignment, Mr. Eduardo Perez is hereby designated as Liaison Officer for urgent and confidential matters which requires immediate action that can not wait for the next scheduled delivery run or trip of the messenger.

As such he shall be entitled to claim reimbursement of actual reasonable transportation expenses chargeable against the availability of funds and the usual accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in force until revoke in writing.

ROLANDO L. METIN Assistant Secretary for Management Services

Recommending Approval:

OIC, Administrative Service