



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

27 May 1991

Special Order
No. 510
Series of 1991

SUBJECT: Designating representatives to the DENR Radio Program Research Pool.

In the interest of the service, all DENR bureaus and other offices are hereby requested to designate the following personnel as permanent bureau representatives to the DENR Radio Program Research Pool:

Ms. Carmelita M. Passe -----	EMB
Ms. Alicia L. Castillo -----	FMB
Ms. Roscel S. Poyatos/ -----	PAWB
Ms. Dely P. Rubio	
Mr. Edwin G. Domingo -----	MGB
Ms. Lydia Lopez/-----	LMB
Ms. Armi Vizcarra	
Ms. Carmelita G. Reyes -----	ERDB
Ms. Evelyn R. Dominguez -----	PAB
Ms. Ma. Matilde Gaddi -----	PAO
Mr. Ronald Villanueva/-----	HEA
Ms. Bebot Sioson	
Mr. Cyrus Borja -----	SCO
Ms. Rosario Banzon -----	NPCO

In this connection, enumerated hereunder are the functions and responsibilities of the said bureau representatives:

- 1) Research, identify and summarize cases recommended for broadcast/discussion.
- 2) Serve as contact persons/reference points.
- 3) Coordinate specifically for the:
 - invitation of guests and confirmation of attendance;
 - requisition of logistics needed for guests' attendance (e.g. transportation and accommodation requirements/assistance);
 - preliminary briefings (e.g. guide questions review);
 - receive/guide/accompany guests.
- 4) Review/verify materials for airing.
- 5) Represent officially the respective bureaus in media-related gatherings/activities.

For immediate compliance.

VICTOR O. RAMOS
Undersecretary for Field Operations
Program Coordinator, IEC