



DEPARTMENT OF  
ENVIRONMENT AND  
NATURAL RESOURCES

MAY 30 1991

DENR Special Order  
No. 513  
Series of 1991

SUBJECT: CREATION OF ROVING TEAMS TO LOOK  
INTO THE OVER-ALL IMPLEMENTATION OF  
THE CONTRACT REFORESTATION PROGRAM.

1. In the interest of the service, and in order to speedily resolve the problems that delay the implementation of the contract reforestation program, roving teams, composed of staff members of the Finance and Administrative Division, Technical Group, Management Support Group and the EDP Division of the National Program Coordinating Office (NPCO), are hereby created to carry-out the tasks listed hereunder. For smooth management, each team, before leaving NPCO shall designate among themselves a Team Leader and spokesperson:
2. The teams shall visit all regions on a staggered schedule so as not to hamper NPCO transactions.
3. The following areas shall be the Team's concerns:
  - a) Reconciliation of Financial and Physical Accomplishment report;
  - b) Issues on Monitoring and Evaluation;
  - c) The contracting process both for M & E and CREF;
  - d) RCTAPS and other computer programs such as SAMFP;
  - e) Monitoring and assessment of OSEC-Funded projects with the end-view of transferring its supervision to the respective regional or provincial offices;
  - f) Issues or concerns which the Chairman of the NFP Steering Committee has assigned the team to look into; and
  - g) Other problems encountered in the implementation of CREF.

A separate memorandum shall be sent to all Regional Offices enumerating in detail the abovementioned concerns and the schedule of visits to their regions.

4. On a case to case basis, the Acting Program Coordinator, the Assistant Program Coordinator and the Information Officer shall join the roving teams in these sorties.
5. The roving team shall, after each sortie, schedule a conference with the concerned Regional Executive Director, Planning Officer, Finance and FRDD Chief, discussing the Team's findings, comments and recommendations.

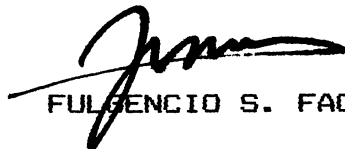
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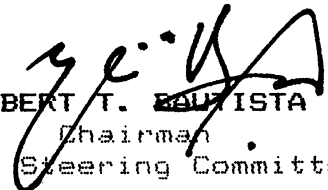
6. The roving teams shall report to the Chairman, NFP Steering Committee, through the NPCO Acting Program Coordinator their findings and the respective actions taken, copy furnished the staff mentioned in item 5.

7. This order takes effect immediately.

  
FULBENCIO S. FACTORAN, JR.

Recommending Approval:

  
VICTOR O. RAMOS  
USEC For Field Operations

  
EBERT T. BAUTISTA  
Chairman  
NFP Steering Committee