

JUN 06 1991

SPECIAL ORDER NO. <u>538</u> Series of 1991

SUBJECT:

Detail of Mr. Timoteo A. Rubia from DENR Central Office to the Low-Income Upland Communities Project (LIUCP). Provincial Project Management Office (PPMO) = Oriental Mindoro as Driver of the Project

In the interest of the service and in consonance with the redeployment program of the national government, Mr. Timoteo A. Rubia, Driver, is hereby detailed to the Low-Income Upland Communities Project, Provincial Project Management Office, Oriental Mindoro for a period of six (6) months starting June 1 to December 31, 1991.

- 1) Upon receipt of this Order, Mr. Rubia shall clear himself of all work, property and money accountabilities in his present place of assignment.
- 2) He shall report to the Project Manager and inform this office of his actual assumption of duty.
- 3) He shall submit regularly to the Personnel Division, Department Proper his duly accomplished Daily Time Record after the end of each month.
- 4) He shall look for an available permanent item in Oriental Mindoro within the specified duration of his detail if he decides to stay permanently in the region, otherwise he will have to report back to the Central Office.

This Order shall take effect immediately.

VICTOR O. RAMOS Undersecretary for

Field Operations