



Republic of the Philippines
DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

JUL 15 1991

DENR SPECIAL ORDER)
No. 636 :
Series of 1991)

SUBJECT : Authorizing some DENR personnel to attend the Integrated Social Forestry Program (ISFP) Mid-Year Evaluation and Strategic Planning from July 23-25, 1991 in Zamboanga City.

1. In the interest of the service and to ensure the effective implementation of the ISFP, the following DENR personnel are hereby authorized to participate in the Mid-Year Evaluation and Strategic Planning for the purpose of evaluation and analysis of the performance of the program through assessment of accomplishments, problems and issues that beset program implementation and to be able to develop strategic plans to further improve the delivery of services to ISF beneficiaries. This will be held in Zamboanga City from July ~~25-27~~, 1991.

CENTRAL OFFICE

1. Bernardo C. Agaloos - Asst. Secretary & ISF National Coordinator
2. Domingo T. Bacalla - Chief, Social Forestry Division
3. Nonito M. Tamayo - OIC, Upland Community Management Section
4. Lourdes C. Wagan - OIC, Program Development Section
5. Isabelita V. Austria - OIC, Forest Livelihood Development Section
6. Melanio M. Gacoscosim - ISFP National Coordinating Office
7. Alex Pascua - DENR- CARP, Planning Unit
8. Carolina Lopez - DENR- Accounting Office
9. Joseph Lita - DENR, Planning
10. Liza Belle Lumanog - National Project Coordinating Office
11. Michael Patrick Tadeo - ISF-CARP National Secretariat

REGIONAL OFFICE

- | | |
|--------------------------|------------------------------|
| 1. Nelson K. Fernando | - CAR, Baguio City |
| 2. Felicitas P. Martin | - R1, San Fernando, La Union |
| 3. Isabel B. Anzia | - R2, Tuguegarao, Cagayan |
| 4. Ariel P. Dunca | - R3, San Fernando, Pampanga |
| 5. Fernando B. Perlas | - R4, Roxas Blvd., Manila |
| 6. Concepcion C. Mendoza | - R5, Legazpi City |
| 7. Annabelle B. Briones | - R6, Iloilo City |
| 8. Juanito R. Pua | - R7, Cebu City |
| 9. Leo M. Poculan | - R8, Tacloban City |
| 10. Serena S. Cabrera | - R9, Zamboanga City |
| 11. Belen O. Daba | - R10, Cagayan de Oro City |
| 12. Marylou R. Zarasate | - R11, Davao City |
| 13. Manuel B. Galang | - R12, Cotabato City |

SECRETARIAT

- | | |
|------------------------|---------------------|
| 1. Adelaida S. Balanza | - Head, Secretariat |
| 2. Fe T. Carpio | - Member |
| 3. Georgina P. Sambo | - Member |
| 4. Loida E. Hunat | - Member |
| 5. Estela B. Sarmiento | - Member |

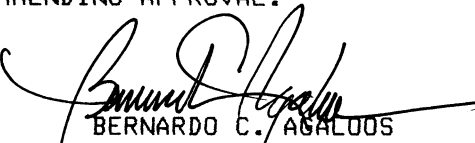
2. All expenses to be incurred in connection with this activity shall be charged against ISF/CARP Trust Funds. On the the other hand, Regional Offices personnel shall charge their transportation and per diems against funds of the ISF/CARP of their respective offices.

3. This order shall take effect immediately.

APPROVED:


VICTOR O. RAMOS
Undersecretary for Field Operations

RECOMMENDING APPROVAL:


BERNARDO C. AGALLOS
Assistant Secretary
and ISFP National Coordinator

Integrated Social Forestry Program
MID-YEAR EVALUATION AND STRATEGIC PLANNING ACTIVITIES
July 23 - 25, 1991
Zamboanga City

RATIONALE AND OBJECTIVE

The Integrated Social Forestry Program entered another year of implementation with the approval of DAO 4 which provided the ISF its basic governing policies. In addition to the approval of this new guidelines, the implementation of the program was beset by various issues and developments which affected its performance for the year. One of these is the delayed approval of the ISF budget which created confusion in the implementation of the different activities and in the prioritization of targets since budget releases were made based on the 1990 allotment which is different from the 1991 Work and Financial Plans prepared by the region.

To bridge the gap in ISF implementation and in order to review ISF performance for the past semester and during the past year, a program review and strategic planning activity will be held from July 23 to 25, 1991 in Zamboanga City. Its primary objective will be to evaluate ISF performance and accomplishments and identify issues and problems which has affected them; and, tackle action plans that should align the remaining targets of the regions with the approved budget and levels of fund releases so that a more realistic working targets could be set.

Secondly, this aims to orient and familiarize the participants with changes in ISF policies as mandated by DAO 4 and other issuances and priorities of the program for the current year and set strategic plans for the effective and more responsive ISF implementation.

COVERAGE AND METHODOLOGIES

The program will be conducted through discussion of the various subjects related to ISFP and planning activities to be participated in by the SFD Division Chief of Regions CAR and 1-12 and representatives from the ISF-NCO and SFD. Representatives from the Planning, Budget/Accounting CARP Secretariat and NPCO will also be involved in this activity. The following subjects will be covered in the program:

- 1) Consultation and review of the different issuances, policies and other proposed guidelines of the ISFP;
- 2) Assessment and evaluation of midyear accomplishment and status of implementation of the program;

- 3) Status of fund releases from different sources and utilization of funds and action planning in connection with the approved Work and Financial Plans;
- 4) Discussion of issues and problems on ISF implementation and Strategic Planning based on the output of the workshop.

BUDGETARY ESTIMATES:

Supplies - - - - -	P15,000.00
Traveling Expenses - - - - -	70,000.00
Accomodation for 40 persons @ 300/person/day x 4 days - - - - -	48,000.00
Meals for 40 persons for 4 days-	45,000.00
Gasoline and Transportatin - - -	7,000.00
Contingencies (15%)- - - - -	32,647.00
	P217,647.00

SCHEDULE OF ACTIVITIES

Date/Time	Topics/Subject to be Discussed	Resource Person/ Persons involved	Methodology	Output
July 23, 1991				
8:00 - 9:00	Registration	Secretariat		
9:00 - 9:30	Introduction to the Workshop a. Rationale & Objectives of the workshop b. Expectations of the participants	ASEC B. C. Agaloos/ Representative of the participants and Staff	Discussion/ interaction	Listing of expected outputs
9:30 - 10:00	New Developments and Directions for the ISF Program	D. T. Bacalla	Discussion/ interaction	
10:30 - 12:00	Presentation of new ISF Guidelines and Policies a. DAD #4, S. 1991 b. Guidelines & Procedures on Project Profiling & Documentation of Model Sites	D. T. Bacalla N. M. Tamayo L. C. Wagan	Discussion/ interaction	Familiarity of participants with new ISF Guidelines and Policies
1:00 - 5:00	Presentation & Consultation on new & proposed ISF Guidelines a. Marketing of ISF Products b. Agroforestry Monitoring & evaluation c. Evaluation of ISF Model Site & KRA d. Project Documentation e. Identification, Documentation and Packaging of Forest based livelihood enterprises	D. T. Bacalla N. M. Tamayo I. V. Austria L. C. Wagan	Discussion/ interaction	Comments & Suggestions on proposed ISF Guidelines; Revised draft of Guidelines

SCHEDULE OF ACTIVITIES

Date/Time	Topics/Subject to be Discussed	Resource Person/ Persons involved	Methodology	Output
July 24, 1991				
8:00 - 12:00	Presentation, assessment & evaluation of Mid-year Accomplishment and Status of implementation as related to: a. Budget Releases b. Fund Utilization	Staff and Participants	Reporting/Discussion/ interaction	Assessment of each Region's accomplishment and status of implementation
1:00 - 5:00	Presentation of the approved WFP of the ISF & action planning based on the approved budget a. ISF Regular b. ISF-CARP c. ADB-Model Site	Staff and Participants	Reporting/Discussion/ interaction/workshop	Action Plan indicating Targets and Budget required covering the 2nd half of the year
July 25, 1991				
8:00 - 9:30	Identification and discussion of issues and problems on ISF implementation	Staff and Participants	Reporting/Discussion/ workshop	List of issues and problems & identified solutions
10:00 - 12:00	Strategic Planning based on issues and problems and results of the workshop	Staff and Participants	Discussion/workshop/ reporting	Strategic Plans
1:00 - 4:00	Wrap-up session	Staff and Participants	Discussion/interaction	Summary of the workshop results
4:00 - 5:00	Closing			