



Republic of the Philippines
DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

JUL 31 1991

DENR SPECIAL ORDER)
NO. 684 :
Series of 1991)

SUBJECT: Designating ADELAIDA S. BALANZA as Special Disbursing Officer during the Integrated Social Forestry Program (ISFP) Mid-Year Assessment and Strategic Planning to be held on July 31 to August 4, 1991 in Zamboanga City

1. In the interest of the service and to ensure the smooth and effective conduct of the ISFP Mid-Year Assessment and Strategic Planning per DENR Special Order No. 636 dated July 15, 1991, MS. ADELAIDA S. BALANZA, an employee of the DENR with assignment at the Social Forestry Division and CARP Secretariat is hereby designated as the Special Disbursing Officer during the duration of the said activity on July 31 to August 4, 1991 in Zamboanga City.

2. As Special Disbursing Officer, Ms. Balanza shall be responsible for handling all cash advanced for the above activity and to disburse the same in accordance with existing regulations and to submit a disbursement and liquidation report immediately upon the termination of the activity in accordance with existing accounting and auditing rules and regulations.

3. This Order shall take effect immediately and will be automatically revoked upon the termination of the activity.

VICTOR O. RAMOS
Undersecretary for
Field Operations