



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

AUG 06 1991

DENR Special Order)
No. 695 :
Series of 1991)

SUBJECT : Authorizing Ms. SHEILA RAGASA, of DENR, Region I, to attend the Course offered by the UP-Training Center for Applied Geodesy and Photogrammetry, Course B, from June 10 to October 31, 1991.

1. In the interest of the service and in order to enhance the performance of our personnel, Ms. Sheila Ragasa, is hereby authorized to attend the training course on Applied Geodesy and Photogrammetry, Course at the UP-TCAGP from June 10 to October 31, 1991;
2. Ms. Ragasa shall clear herself of all work and property accountabilities from her present work assignment and proceed to the National Engineering Center, UP, Diliman, Quezon City;
3. The fee for the course is free, provided she shall devote full time to her studies;
4. She shall be entitled to an allowance of ₱1,000.00 per month, book allowance of 700.00 per semester and other incidental expenses; she may be allowed reimbursement of travelling expenses during school field trips;
5. The above allowances and allowable expenses shall be chargeable against the Regional allotment, subject to availability of funds;
6. This Order takes effect for the period specified above.

VICTOR O. RAMOS
Undersecretary for Field Operations

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All Concerned

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