



DEPARTMENT OF  
ENVIRONMENT AND  
NATURAL RESOURCES

AUG 08 1991

DENR SPECIAL ORDER )  
NO. 706 ;  
SERIES OF 1991 )

**SUBJECT : DEFINING THE FUNCTIONS AND COMPOSITION  
OF THE SPECIAL ACTION UNIT OF THE  
NATIONAL PROGRAM COORDINATING OFFICE  
(NPCO), NATIONAL FORESTATION PROGRAM.**

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1. In the interest of the service, and in order to systematize the operations and strengthen the capabilities of the Special Action Unit, National Program Coordinating Office, National Forestation Program, the duties and responsibilities of said Unit are hereby promulgated as follows:


- a) Receive, process, investigate, and dispose of complaints and reports of alleged anomalies/irregularities in the implementation of the National Forestation Program coming from within the DENR and the general public;
- b) Evaluate such complaints/reports and undertake fact-finding investigations thereon where necessary. In connection thereof, prepare/issue summons and subpoena duces tecum/ad testificandum requiring concerned DENR employees to testify and/or produce any and all documents pertinent to such investigations;
- c) Prepare investigation reports based on the results of fact-finding missions, and recommend, as may be warranted by the findings and evidences gathered, the filing of appropriate administrative, civil and/or criminal charges against DENR officials and NFP contractors involved in anomalies/irregularities, or in the alternative, undertake further investigations where the evidence is insufficient to support a case;
- d) Subject to prior clearance from the Secretary and/or the Department of Justice, as the case may be, and upon instructions of the Chairman, NFP Steering Committee, represent the DENR in the prosecution of such cases where necessary;
- e) Follow-up and monitor the progress of cases forwarded to other offices within DENR or other agencies of the government for further action and proceedings;

- f) Prepare status reports on the cases handled by the Special Action Unit for submission to DENR officials as well as to complainants and the public at large, upon request, and subject to prior clearance from the Chairman, NFP Steering Committee; and
- g) Recommend, as may be appropriate, upon request of the Chairman, NFP Steering Committee, such policies, rules and regulations designed to prevent, minimize or eradicate the incidence of anomalies/irregularities in the contract reforestation program; and
- h) Perform such other related functions as may be assigned by higher DENR officials.

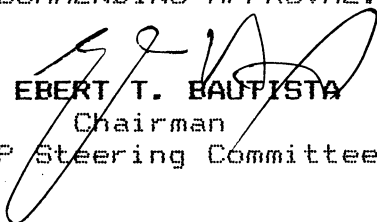
3. The Special Action Unit shall be under the direct supervision and control of the Director, Special Concerns Office and Chairman, NFP Steering Committee. It shall be initially composed of the following DENR employees:

- a) Atty. Miguel Manalo
- b) Atty. Jaime Pesigan
- c) Mr. Benedicto L. Velez III
- d) Mr. Omer Esteron
- e) Ms. Ditas Aguirre

4. This Order takes effect immediately.

  
FULGENCIO S. FACTORAN JR.  
Secretary

RECOMMENDING APPROVAL:

  
EBERT T. BAUTISTA  
Chairman  
NFP Steering Committee

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