



DEPARTMENT OF  
ENVIRONMENT AND  
NATURAL RESOURCES

AUG 09 1991

DENR Special Order  
NO. 717  
Series of 1991

SUBJECT : Authorizing Some DENR Personnel to Attend the Office Services Course held at the HRD Training Center on August 12-16, 1991

In the interest of the service, and in line with the continuing effort of management in improving the efficiency and capability of its personnel, the following DENR Personnel are hereby authorized to attend the 2nd batch of the Office Services Course to be held at the HRD Training Center starting August 12-16, 1991:

Resource Speaker

1. Manuel Balangue
2. Ligaya de Castro/  
Francisco Abarquez
3. Gilbert Mondroy
4. Lito Fontanilla
5. Adeluisa G. Siapno
6. Aurora V. Pido
7. Maria V. Ricafort

Facilitator

1. Rosario Cheng
2. Eufrefia Baldemor
3. Erlinda Mendoza
4. Antonio Benitez


Participants

- |                        |   |                 |
|------------------------|---|-----------------|
| 1. Marlene Marayag     | - | Legal Service   |
| 2. Elvira Parcon       | - | - do -          |
| 3. Susan Vitin         | - | - do -          |
| 4. Alma Pilipina       | - | Accounting      |
| 5. Zenaida Gutierrez   | - | - do -          |
| 6. Ery Pascual         | - | RSD - Planning  |
| 7. Emilie Allenegui    | - | P A W B         |
| 8. Amalia Nell         | - | - do -          |
| 9. Dendo Jose Guevarra | - | SAT-SPIADP      |
| 10. Claret de Guzman   | - | N P C O         |
| 11. Warner Andrada     | - | - do -          |
| 12. Noel Obra          | - | NCR-North-CENRO |
| 13. Myrna C. Guipit    | - | NCR-South-CENRO |
| 14. Bernardita Sulla   | - | H E A           |
| 15. Evelyn Acid        | - | - do -          |
| 16. Teresita Mendoza   | - | Region IV       |
| 17. Ma. Nida Dilan     | - | - do -          |


18.	Juliet Sapigao	-	N C R
19.	Celesaria Zacarias	-	- do -
20.	Susan Lozada	-	- do -
21.	Aurora Belen	-	- do -
22.	Edna Viñas	-	N C R West-CENRO
23.	Ester Elot	-	- do -
24.	Lilia Alconera	-	- do -
25.	Teresita Obias	-	N C R Central
26.	Teresita Gamutan	-	- do -
27.	Evelyn Pagulayan	-	- do -
28.	Pilar Chua	-	Forest Management Bureau

Their attendance shall be on official time and they are required to submit a report of their attendance and participation in the program to the Head of their respective Offices within fifteen days after completion of the training.

This Order takes effect immediately.

  
**ROLANDO L. METIN**  
 Assistant Secretary for  
 Management Services

Recommending Approval:

  
**CRISTINA R. GATES**  
 Officer-in-Charge  
 Human Resource Development