




DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

August 12, 1991

SPECIAL ORDER
No. 748 s. 1991

SUBJECT: TRANSFER OF MRS. CORAZON BAUTISTA,
EXECUTIVE ASSISTANT IV TO THE OFFICE OF
THE OFFICER-IN-CHARGE, ADMINISTRATIVE
SERVICE

1. In the interest of the service and in view of the provision in the General Appropriations Act of 1991 reducing the number of Undersecretaries, Mrs. Corazon Bautista of the Office of the Undersecretary for Natural Resources Management is hereby transferred to the Office of the Officer-In-Charge, Administrative Service.
2. She shall perform duties and responsibilities being handled by the Office and other tasks that may be assigned to her.
3. Upon receipt of this Order, Mrs. Bautista shall report to the Administrative Service Officer-In-Charge for briefing/orientation and assignment.
4. This Order takes effect immediately and shall remain in effect unless otherwise revoked or amended in writing.


ROLANDO L. METIN
Assistant Secretary for
Management Services