



DEPARTMENT OF  
ENVIRONMENT AND  
NATURAL RESOURCES  
LOW INCOME UPLAND  
COMMUNITIES PROJECT

SEP 03 1991

Special Order  
No. 770  
Series of 1991

Subject : Authorizing the Low-Income Upland Communities Project (LIUCP) to Conduct a Five-day Live-in Training on Basic Community Organizing and Cooperative Development from September 16-20, 1991 at ISO-Ateneo de Manila

1. In the interest of the service and pursuant to the Project's avowed commitment to develop its staff and that of the Department's regular personnel to make them more responsive to community development work as part of its Continuing Education Program (CEP), the LIUCP is hereby authorized to hold a *Training on Basic Community Organizing and Cooperative Development*.
2. During the five-day training program, the participants must have:
  - a. Aligned their learning expectations vis-a-vis the designed training objectives;
  - b. Reviewed DENR's current mission and program thrust;
  - c. Discussed social development concepts, models, indicators and approaches;
  - d. Discussed the role of Philippine bureaucracy towards people's empowerment in partnership with non-governmental and people's organizations;
  - e. Discussed the mission, role and strategies of non-government organizations in bringing about sustainable social development in partnership with the bureaucracy;
  - f. Listed down the strategic interventions in development management;
  - g. Discussed the what, why and how of community organizing;
  - h. Discussed the what, why and how of cooperatives formation and development;

- i. Developed a strategic, integrated development management agenda/plan for LIUCP; and
  - j. Evaluated the results of the training course.
3. The seminar shall be held on September 16-20, 1991 at the Institute of Social Order (ISO)-Ateneo University, Diliman, Quezon City and shall be attended by the following:

*Occidental Mindoro*

- |     |                     |   |  |
|-----|---------------------|---|--|
| 1.  | Teodulo Ragudo      | - | PENRO                                    |
| 2.  | Nicanor F. Sapla    | - | Project Manager,<br>LIUCP-PPMO           |
| 3.  | Adelberto L. Dantis | - | Assistant Project Manager,<br>LIUCP-PPMO |
| 4.  | Jose Taliwaga       | - | CENRO Abra De Ilog                       |
| 5.  | Ernesto Asuncion    | - | CENRO Sn Jose                            |
| 6.  | Hernan Alfaro       | - | EMR                                      |
| 7.  | Edwin Sansano       | - | EMR                                      |
| 8.  | Rizaldo Bahia       | - | WMU Abra de Ilog-Mamburao                |
| 9.  | Menandro Laurente   | - | SMU Abra de Ilog-Mamburao                |
| 10. | Dante Carculan      | - | CO Supervisor                            |
| 11. | Rogelio Balilo      | - | WMU Caguray Watershed                    |
| 12. | Aladeno Quinones    | - | SMU Caguray Waatershed                   |
| 13. | Edmundo Pabelonia   | - | CO Supervisor                            |

*Oriental Mindoro*

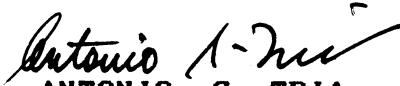
- |     |                       |   |  |
|-----|-----------------------|---|--|
| 14. | Sofronio Andalis      | - | PENRO                                    |
| 15. | Wilfredo J. Obien     | - | Project Manager,<br>LIUCP-PPMO           |
| 16. | Rolando Mendoza       | - | Assistant Project Manager,<br>LIUCP-PPMO |
| 17. | Juan dela Cruz        | - | CENRO Baco                               |
| 18. | Pelagio Bautista, Jr. | - | CENRO Socorro                            |
| 19. | Eleuterio Raceli      | - | CENRO Roxas                              |
| 20. | Harris A. Sune        | - | PDO IV                                   |
| 21. | Danilo H. Lino        | - | PEO III                                  |
| 22. | William Tolentino     | - | WMU Kabilyan Watershed                   |
| 23. | Fernando Duluan       | - | SMU Kabilyan Watershed                   |
| 24. | Leonor Ballagan       | - | CO Supervisor                            |

|     |                         |   |                        |
|-----|-------------------------|---|------------------------|
| 25. | Felix Vergara           | - | WMU Bongabon Watershed |
| 26. | Leonora Lava            | - | SMU Bongabon Watershed |
| 27. | Lavon Sangangsang       | - | CO Supervisor          |
| 28. | Milagros Almada         | - | WMU Pola Watershed     |
| 29. | Annie Luarca            | - | SMU Pola Watershed     |
| 30. | Gemma Gacoma            | - | CO Supervisor          |
| 31. | Sis. Victricia Pascasio | - | WMU Malaylay-Bucayao   |
| 32. | Roberto Almonte         | - | SMU Malaylay-Bucayao   |
| 33. | Enrique Tupaz           | - | CO Supervisor          |

*DENR Central Office*

|     |                    |   |  |
|-----|--------------------|---|--|
| 34. | Edna Juan          | - | Indigenous Cultural<br>Affairs Division (ICAD) |
| 35. | Irma Morales       | - | NGO Desk                                       |
| 36. | Allan Gonzales     | - | FASPO  |
| 37. | Philip Obieta      | - | FASPO-PAMD                                     |
| 38. | LIUCP Desk Officer | - | FASPO-PAMD                                     |
| 39. | Alma C. Logmao     | - | FMS-Accounting Division                        |

4. The LIUCP is hereby given the authority through the Undersecretary for Project Management to enter into contract with the **University of the Philippines - College of Social Work and Community Development (UP-CSWCD)**, Diliman, Quezon City as per attached estimated training cost.
5. All expenses incurred for the training shall be charged against the LIUCP funds subject to the usual accounting and auditing rules and regulations.
6. This Order shall take effect only for the purpose and duration herein specified.

  
**ANTONIO S. TRIAS**  
 Undersecretary for  
 Project Management

\alctbcocd-lip

ORIENTATION TRAINING ON COMMUNITY ORGANIZING AND COOPERATIVE  
DEVELOPMENT TOWARDS A STRATEGIC MANAGEMENT OF DENR'S  
LOW INCOME UPLAND COMMUNITIES PROJECT

I. RATIONALE

The Low Income Upland Communities Project (LIUCP) is an eight-year program (1990-1998) of the government that envisions to address the ecological needs of the country's watershed and the socio-economic needs of upland communities within an integrated framework. Its project components include community organization and cooperatives development; resource access and resource management; agro-forestry, reforestation and livelihood; and infrastructure and social services. Its thrust is two-fold: One, to rehabilitate and reforest the denuded watersheds of the country; and two, to help bring about viable upland communities.

To operationalize the program, a tripartite group has been set up. The non-government organizations (NGOs) take charge of social preparation, implementation of socio-economic development plans and linking beneficiaries with concerned agencies. The local government units (LGUs) are responsible for the construction and maintenance of roads, trails and footbridges. The Department of Environment and Natural Resources (DENR) provides supervisory, coordinative and supportive role.

The program is now in its second year of operations. While its implementation has been relatively producing results, as a whole many areas can still be improved. Concerns like having a common development framework, how to make the bureaucracy and non-government organizations work together for the country's national development, defining the context and perspective of the project's components, and developing a unified development agenda among the tripartite managers are crucial for the success of the program.

This training program hopes to address the above-mentioned concerns. It believes that given the demands of the project the tripartite group has to work very closely as a team, level off their development perspective, complement resources and capabilities under a strategic development framework characterized by a proactive, efficient and responsive bureaucracy.

II. TRAINING ASSUMPTIONS

1. This is a five-day live-in training orientation on the strategic management of DENR's LIUCP.
2. The venue will be in Quezon City. The participants are limited to 40 management officials and key staff of the tripartite group involved in the LIUCP operations.
3. The training will be from 8:00 a.m. to 10:00 p.m. to optimize time.

4. The top management of DENR will provide the necessary administrative, moral and technical support to the participants during and after the training.

### III. TRAINING OBJECTIVES

#### A. Terminal Objective

By the end of the five-day training course, the participants must have formulated a strategic, integrated LIUCP development management agenda/plan.

#### B. Enabling objectives

During the five-day training program, the participants must have:

1. Aligned their learning expectations vis-a-vis the designed training objectives;
2. Reviewed DENR's current mission and program thrust;
3. Discussed social development concepts, models, indicators and approaches;
4. Discussed the role of Philippine bureaucracy towards people's empowerment in partnership with non-government and people's organizations;
5. Discussed the mission, role and strategies of non-government organizations in bringing about sustainable social development in partnership with the bureaucracy;
6. Listed down the strategic interventions in development management;
7. Discussed the what, why and how of community organizing;
8. Discussed the what, why and how of cooperatives formation and development;
9. Developed a strategic, integrated development management agenda/plan for LIUCP; and
10. Evaluated the results of the training course.

### IV. TRAINING METHODOLOGIES

The training methodologies to be used will range from participatory lecture discussions, brainstorming, workshops, simulation exercises and case study analysis.

## V. TRAINING CONTENT AND SCHEDULE

| Time          | Sept.  | 15   | 16                                     | 17                        | 18  | 19                          | 20              | 21 |
|---------------|--|--|--|---------------------------|---|-----------------------------|-----------------|----|
| 8:00 - 10:00  |  | Overview of DENR's Current Mission and Thrust    | Role of NGOs in National Development   | Continuation              | Cooperatives Formation & Development in NGO Setting | Continuation                | Departure       |    |
| 10:00 - 10:15 |  |  |  | S                         | N   | A                           | C               | K  |
| 10:15 - 12:00 |  | Social Development Concepts, Models & Approaches | Strategic Interventions in Development | Continuation              | Continuation  | Planning Workshop           |                 |    |
| 12:00 - 1:30  |  |  |  | L                         | U   | N                           | C               | H  |
| 1:30 - 3:00   | Participants Arrival and Registration        | Continuation                                     | Continuation                           | Continuation              | Cooperatives Formation & Development in GO Setting  | Critique of Prototype Plans |                 |    |
| 3:00 - 3:15   |  |  |  | S                         | N   | A                           | C               | K  |
| 3:15 - 7:00   | Opening Program                              | The Phil. Bureaucracy and People's Empowerment   | Community Organization                 | Film Showing and Analysis | Continuation  | Continuation                |                 |    |
|               | Training Orientation and Expectation Setting |  |  |                           | Case Study  |                             | Closing Program |    |
| 7:00 - 8:00   |  |  |  | D                         | I   | N                           | N               | E  |
| 8:00 - 10:00  | Acquaintance Session                         | Continuation                                     | Continuation                           | Integration Night         | Continuation  | FREE NIGHT                  |                 |    |

## VI. TRAINING MANAGEMENT

The training will be managed by a Training Coordinator. His/her responsibility is to ensure that the objectives of the program are smoothly attained. He/she will be accountable both to the REDD Coordinator and the LIUP Manager, and working with him/her are full-time staff composed of a facilitator, a documentor and an administrative assistant. The training community will be organized to enable them to participate in the management of the program.

To facilitate effective training assessment, pre-training knowledge inventory will be administered to the participants. Proceedings of the training program will be submitted to LIUCP management at least 60 days after the activity.

## VII. BUDGETARY REQUIREMENT

This management training course costs a total of **ONE HUNDRED FORTY-NINE THOUSAND PESOS (P 149,000.00)** only.

Details are broken down as follows:

- |   |           |
|---|-----------|
| 1. Professional Fee<br>to include :   | 44,000.00 |
| - designing and development of<br>training curriculum and schedule                                |           |
| - development of training<br>materials and aids   |           |
| - honoraria of resource persons<br>(P300/hour x 10 hrs. x 5 days)                                 |           |
| - honoraria of training staff   |           |
| - transportation of resource<br>persons and training staff  |           |
| - overall management of training course   |           |
| - formulation of evaluation scheme  |           |
| - preparation/documentation of<br>training proceedings/report                                     |           |
| 2. Board and Lodging<br>(including 5 training staff)<br>(P300/day/person x 46 persons x 5.5 days) | 75,900.00 |

|    |   |              |
|----|---|--------------|
| 3. | Reproduction of reading materials and training proceeding | 6,600.00     |
| 4. | Supplies and materials                                    | 9,300.00     |
| 5. | Administrative Overhead                                   | 13,200.00    |
|    | TOTAL   | =====        |
|    |   | R 149,000.00 |
|    |   | =====        |

/jdl 8.16.91