

August 30, 1991

DENR Special Order No. 776 Series of 1991

SUBJECT: Designating Miss Luciana Dimaano and Mrs. Alma Contreras to audit the operations of the DENR Employees Canteen

In the interest of the service and in order to ensure the smooth operations of the DENR Employees Canteen, Miss Luciana Dimaano and Mrs. Alma Contreras are hereby designated to audit its operations.

The Audit shall not be concerned with the operations of the DENR Employees Union as a whole, but only with the operations of the canteen whose investors are not necessarily Union members.

In view of this designation, Miss Dimaano and Mrs. Contreras shall devote two hours every regular working days to audit the canteen. They shall still continue to do their duties and responsibilities as employees of the DENR-OSEC.

This Order shall take effect September 4 to 13, 1991. The audit report shall be submitted to the ASEC for Management Services not later than September 17, 1991.

> Assistant Secretary for Management Services