



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

OCT 23 1991

SPECIAL ORDER
NO. 979
Series of 1991

SUBJECT : Designation of Officers-In-Charge During
the Official Travel of ASEC ROLANDO L.
METIN

In the interest of the service, the following are designated to perform the functions as indicated during the official travel of ASEC ROLANDO L. METIN, until 8 November 1991.

1. Dir. Emerita Q. Bicaldo - as Officer-In-Charge, Office of the Assistant Secretary for Management Services. As such she will perform the functions of the Assistant Secretary for Management Services and shall sign letters, indorsements and documents as:

**Officer-In-Charge
Office of the Assistant Secretary
for Management Services**

Mrs. Bicaldo shall also perform the functions of Chairman, NRMDF Technical Advisory Committee and Chairman, FAPs PEVAC in the absence of ASEC Metin.

2. FMB Director Cirilo B. Serna - as Officer-In-Charge, National Coordinating Office, Integrated Social Forestry Program. As such, he shall perform the functions of ISF National Coordinator and shall sign documents as:

OIC, ISF National Coordinator

Director Serna shall also represent the DENR in the Small and Medium Enterprises Development Council and in the National Water Resources Board, in the absence of ASEC Metin.

3. OIC-Dir. Erlinda P. Meram - as Officer-In-Charge, Local Scholarship Committee. She shall perform the functions of the Chairman, Local Scholarship Committee and shall sign documents as:

**OIC-Chairman, DENR Local
Scholarship Committee**

Mrs. Meram shall also represent the DENR in the National Manpower and Youth Council in the absence of ASEC METIN

This Special Order shall cease to be effective upon the return of the Assistant Secretary for Management Services from his official trip.



FULGENCIO S. FACTORAN, JR.
S e c r e t a r y