



DEPARTMENT OF  
ENVIRONMENT AND  
NATURAL RESOURCES

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JAN 06 1992

SPECIAL ORDER

No. 01

Series of 1992

**SUBJECT: Attendance to the National Workshop on  
the Preparation of the 1992 Work and  
Financial Plans on January 13-17, 1992**

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In the interest of the service and in order to carry out effectively the plans and programs of the DENR, a national workshop on the preparation of the 1992 work and financial plans will be held on **January 13-17, 1992**. The venue\* of the workshop will be announced as soon as the final arrangement is made.

Enjoined to attend and participate in this workshop are DENR officials, Budget and Planning officers of the regional offices, staff bureaus, attached agencies, Department Proper and others who are directly involved in the preparation and submission of workable work and financial plans (see attached list).

Transportation expenses to be incurred pertinent to their attendance in this workshop shall be charged against the funds of their respective offices, subject to the availability of funds and in accordance with the usual budgeting, accounting and auditing rules and regulations.

Expenses in conducting the workshop shall be shared by all the participants on a pro-rata basis.

For strict compliance.

VICTOR O. RAMOS

Undersecretary for Field Operations

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Tentative venue is in Imus Sports Center, Imus, Cavite and will be confirmed on or before January 10, 1992.