



DEPARTMENT OF  
ENVIRONMENT AND  
NATURAL RESOURCES

DENR SPECIAL ORDER)  
NO. 41 :  
Series of 1992 )

JAN 24 1992

SUBJECT : Authorizing HRD Personnel at the Central Office and the Regional Offices to attend the DENR HRD Practitioners Staff Development Workshop.

1. To further improve job performance and productivity; for a more coordinated HRD functions and interventions at the Central Office and field offices; and in the interest of the service, the following are hereby authorized to attend the above-mentioned workshop from February 5-8, 1992 at INNOTECH, Diliman, Quezon City; as follows:

PARTICIPANTS:

CENTRAL OFFICE

Office of the Chief

1. Ramon J.P. Paje
2. Fredesvinda G. Casuncad

Manpower Training Services Division

1. Adeluisa G. Siapno
2. Aurora V. Pido
3. Maria V. Ricafort
4. Rosario D. Cheng
5. Erna D. Sy
6. Edna C. Guevarra
7. Yvonne B. Baldado
8. Jose Willy B. Ulanday
9. Euprefia M. Baldemor
10. Maria B. Bongco

Career Development Division

1. Leticia G. Soto
2. Filipina V. Edralin
3. Almeida J. Tagala
4. Herminia O. Ecleo
5. Sofia Velacruz
6. Victoria Gimeno

Manpower Research and Development Division

1. Pedro G. Pangilinan
2. Leonardo C. Hernandez
3. Leonita R. Sibunga
4. Rosalina O. Enriquez
5. Necitas B. Bautista
6. Guadalupe C. Oliveros
7. Armi D. Foster
8. Dorina S. Rojas

REGIONAL OFFICES (Region 1 to 12, NCR and CAR)

All HRD Unit Heads and their assistants

SECRETARIAT

1. Rosa G. Copon
2. Milwyda D. Oller
3. Amilyn S. Dantes
4. Erlinda Mendoza
5. Fortunata C. Rayoso
6. Fe B. Lora
7. Gregorio Alexius M. Caayao
8. Jean F. Allado
9. Antonio Benitez
10. Janette P. Bernardo
11. Edgardo I. Tubang
12. Mary Fernandez

2. Personnel listed herein should be at the site from February 5-8, 1992 and should actively participate in the workshop.

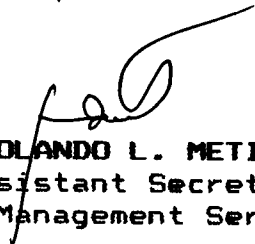
3. Central Office participants who shall not be billeted at INNOTECH shall be entitled to reasonable transportation expenses, subject to the usual accounting rules and regulations.

4. Regional participants shall be entitled to reasonable traveling expenses subject to the usual accounting and auditing rules and regulations, chargeable against their respective regional allotments.


5. Members of the secretariat shall attend to the administrative needs of participants, i.e. reproduction/distribution of handouts, training materials, snacks/meals, mailing, ticket bookings, etc.

6. The Manpower Research and Development Division in coordination with the Manpower Training Service Division, shall submit a report on this training as well as outputs of this workshop to the Office of the Assistant Secretary for Management Services fifteen (15) days from end of this workshop.

7. This Order takes effect immediately.

  
ROLANDO L. METIN  
Assistant Secretary for  
Management Services

NOTED:

  
VICTOR O. RAMOS  
Undersecretary for Field Operations