

FEB 1 3 1992

SUBJECT :

Authorizing the Participation of Messrs.

GERARDO CARINO, NORBERTO CAPISTRANO and

JOSE REGUNAY in the JET-STREAM Course to

be conducted by the Civil Service

Commission, NCR, 25 Kaliraya St., Quezon

City from February 10 to 28, 1992.

In the interest of the service and in order to better familiarize middle managers to all phases of administrative/managerial functions and responsibilities, the following DENR personnel are hereby authorized to attend the JET-STREAM course to be conducted by the Career Development Division, CSC-NCR, on February 10 to 28, 1992:

- 1. Mr. Gerardo Cariño Chief, Budget Division
- 2. Atty. Norberto Capistrano Asst. Department Legal Counsel
- Mr. Jose Regunay OIC Chief, Project Coordination Division

They shall be in the venue of the training on the inclusive dates indicated above.

They shall be entitled to claim the amount of P3,000.00 as seminar fee.

They shall, likewise, be entitled to claim reasonable transportation allowance, subject to existing COA rules and regulations.

They shall report back to their respective places of assignment after the training.

They shall inform this office of their compliance with this Order for record purposes.

This Order takes effect for the duration of the training.

ROLANDO L. METIN Assistant Secretary for Management Services