

28 September 1993

SPECIAL ORDER )
NO. /237 :
Series of 1993)

SUBJECT:

Authorizing the attendance of Mrs. CRESENCIA

I. OLIVAR and Messrs. FRANCISCO P. ABARQUEZ
and RENE A. BELEN on the 4th Annual SymposiumConvention of the Philippine Records Management
Association (PRMA) on November 8-9, 1993 at the
Teachers' Camp, Baguio City.

In the interest of the service and in line with the aim to emphasize records management's response to His Excellency, the President's call for Philippines "2000"-to identify the records officers role with respect to the challenges of the information explosion and the incoming information to technologies.

The above-named personnel are hereby authorized to attend the convention-symposium on official business with reasonable expenses for transportation/per diem and convention fee of P1,500.00 per participant, to cover board and lodging for two days, kits and convention materials, chargeable against OSEC fund, subject however, to usual accounting and auditing requirements.

This Order shall take effect immediately.

/RAMON/J/PPAJE/ Assistant Secretary for Management Services

Recommending Approval:

HERMECIO M. AGRAVIO

Director