



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

SPECIAL ORDER
No. 1390
Series of 1993

OCT 28 1993

Subject : Designation of Ms. ANDREA A. RAMOS,
Accountant I of DENR - Central Office as
Project Accountant for the Low-Income
Upland Communities Project (LIUCP) -
Provincial Project Management Office
(PPMO) in Oriental Mindoro


In the interest of service and in order to improve the existing accounting system of the Project, Ms. ANDREA A. RAMOS, Accountant I of the Accounting Division, DENR - Central Office is hereby designated as full-time Project Accountant for the Provincial Project Management Office (PPMO) in Oriental Mindoro of the Low-Income Upland Communities Project (LIUCP).

As such, Ms. Ramos shall report to the Project Manager and handle all Project accounts and perform related tasks as maybe assigned by the Project Manager or higher authorities for the efficient and expeditious implementation of the Project. As Project Accountant, Ms. Ramos is authorized to sign vouchers, financial reports, trial balance, and other financial documents of the Project needed by the different fiscal agencies in behalf of the Provincial Environment and Natural Resources Office (PENRO).

She is entitled to claim overtime pay, travelling allowance and other allowable expenses subjected to usual accounting and auditing procedures.

As the new Accountant of the Project, she is therefore, instructed to discharge and clear herself of all the responsibilities and accountabilities in the Central Office.

This Order shall take effect October 1, 1993 and shall remain in force unless otherwise revoked in writing.


ANGEL C. ALCALA
Secretary

Recommending Approval:


RAMON R. PAJE
Assistant Secretary for
Management Services

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