

NOV 1 2 1993

RECONSTITUTION OF THE PRESIDENTIAL QUICK SUBJECT RESPONSE DESKS.

In the interest of service, Special Order No. 830 series of 1993 creating the Presidential Quick Response Desks is hereby amended and shall be composed of the following:

2. 3. 4. 5. 6.	Ms. Teresita Rodriguez Helen Lee D. Jimenez Ms. Lydia Lopez Ms. Clarissa Arita Ms. Irma Paulme Ms. Janet Reyes Mr. Petronilo Vael	Osec Office of the HEA Lands Management Bureau EMB Special Concerns Office Public Affairs Office NFDO Mines & Geosciences
8.	Atty. Anselmo Abungan	Bureau
9.	Ms. Fe Garido	Planning and Policy Office
10.	Ms. Lourdes Socorro Sioson	Office of Fiuled Operations
11.	Ms. Lidinila Concepcion	- do -
12.	Ms. Irah David	Office of the Secretary
13.	Ms. April Rose Mansueto	Office of the HEA
14.	Mr. Chito Reyes	- do -
15.	Ms. Angelita Meniado	PAWB
16.	Ms. Mary Jean Caleda	- do -
17.	Ma. Belinda Deang	Office of the HEA

The desk shall be responsible for the following:

- a> Monitoring issues and concerns or our sector emanating from media.
- b> Preparing the Department's position/actions on critical issues generated out of monitoring reports or issues referred by the Office of the President.
- c> Transmitting report/feedback to the Office of the President through the PMS.

The "quick response desk" shall be operational everyday by 700 H and shall provide report to the Office of the President not later than 1000 H daily.

This Order shall take effect immediately.

ANGEL C. ALCALA

Secretary

rose.so-pgr tesswee