



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

DENR SPECIAL ORDER
NO. 1469
SERIES OF 1993

NOV 12 1993

SUBJECT: Autho [REDACTED] Conduct of Serialized
Works Planning and Budgeting
(SWEPB) SO-1993- 2, 4, 10 and 11.

1. In the interest of t [REDACTED] pursuant to the thrust of formulating updated Medium Term ENR Development Plans and responsive and realistic Annual Plans, a series of Workshops to be known as "Serialized Workshop on ENR Planning and Budgeting (SWEPB)" shall be conducted in the 4 Focal Regions of NRMP namely: Region 2, Region 4, Region 10 and Region 11.
2. The SWEPB shall aim to :
 - a. Facilitate DENR's planning and budgeting process.
 - b. Upgrade the planning and budgeting capability of planning officers and finance and/or budget officers of field units; and
 - c. Establish a process-oriented planning and budgeting system of DENR.
3. The expected output of the SWEPB shall be as follows:
 - a. Work and Financial Plans for FY 1994
 - b. Revised and/or updated ENR Medium Term Development Plan (1993-1998)
 - c. Provincial-level Medium Term Plan for Forestry Development; and
 - d. Proposed Plan and budget for FY 1995
4. The schedule of SWEPB in the different Focal Regions shall be as follows:
 - a. Workshops on ENR Planning and Budgeting to prepare and/or formulate the Work and Financial Plan for FY 1994.

Region 2	-	December 1-3, 1993
Region 4	-	December 13-15, 1993
Region 10	-	November 22-24, 1993
Region 11	-	November 15-17, 1993

- b. Workshop to revise/update ENR/Forestry Medium Term Plans and to formulate the plan and budget proposal for FY 1995.

Tentative Schedule:

Region 2 - January 24-28, 1994
Region 4 - January 31-February 4, 1994
Region 10 - January 10-14, 1994
Region 11 - January 17-21, 1994

5. The list of participants of SWEPB in the Focal Regions is contained in Annex A.
6. The NRMP RPTS Consultants and PPSO personnel shall facilitate the technical process and the generation of outputs of SWEPB. On the other hand, HRDS of host Regional Offices shall make the necessary physical arrangements, including the provision of equipment and vehicles.
7. The cost of workshop venue and board/lodging of participants shall be borne by the Development Alternatives Inc. (DAI). The cost of supplies and materials shall be shouldered by NRMP. Transport expenses of participating Regional field offices shall be shouldered by their respective units. Travelling expenses of Central Office participants shall be shouldered by their respective units.
8. All officials/employees of host Regions are enjoined to give full support to the SWEPB undertakings.

This order shall take effect immediately.

Angel C. Alcala
ANGEL C. ALCALA
Secretary *by*

[Signature]

~~Recommending Approval:~~

~~*[Signature]*~~

ROMEO T. ACOSTA
Director, Planning Service

ANNEX A. PARTICIPANTS OF SWEPB

STAFF PARTICIPANT	NRMP FOCAL REGION			
	2	4	10	11
FIELD OFFICES	56	98	63	67
o Planning Officers				
- Region a/	7	7	7	7
- PENRO	5	11	6	6
- CENRO	16	28	18	20
o Regional Finance Group b/	2	2	2	2
o PENR/CENR Officers	21	39	24	26
o LGU ENROs/PDCs	5	11	6	6
CENTRAL OFFICES	10	10	10	10
o PPSO c/	3	3	3	3
o FMS d/	1	1	1	1
o Bureaus e/	6	6	6	6
TOTAL	66	108	73	77

- a/ Two (2) from the Regional Planning Service and one (1) each from the technical services
- b/ Chief of the Regional Finance Service and the Budget Officer
- c/ Director, Chief of Planning & Programming or their representatives and the Regional Desk Officer of PPSO
- d/ Director and the Budget Officer, FMS
- e/ Preferably the Chiefs of Planning of FMB, LMB, PAWB, MGB and ERDB

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