

NOV 2 9 1993

DENR SPECIAL ORDER NO. _______SERIES OF 1993

SUBJECT: ADDENDUM DENR SPECIAL ORDER NO. 636

In the interest of the service and to facilitate processing of payments incurred in the conduct of training/workshop for the CM-LOA project, the fifth paragraph of Special Order No. 636 Series of 1993 shall read as follows:

"Travelling and training expenses, and other incidental expenses shall be shouldered by the CM-LOA tunds, subject to existing accounting and auditing rules and regulations. Cost estimate for the said workshop is attached as Annex A."

This order takes effect immediately.

Undersecretary for Field Operation

TRAINING COST ESTIMATE

SUPPLIES AND MATERIALS

Transparency film, yellow paper, ID jacket, ball pen, pencils, envelope, musking tape, pentel pen manila paper Reference materials	P 5,000 3,000
MEALS AND SNACK OF PARTICIPANTS	
30 participants x 5 days x P250/head	37,500
LODGING FEE	
30 participants x 5 days x P100/head	15,000
TRANSPORTATION AND TRAVEL COST	
30 participants x P100/head	3,000

GRAND TOTAL

P 63,500