

DEC 0 2 1993

SPECIAL ORDER No. // Series of 1993

SUBJECT:

Attendance to the Team Building, Year-End Review and Planning Workshop of the Internal Audit Service (IAS) on December 13 & 17, 1993

In the interest of the service and in consonance with the mandated responsibility of the Internal Audit Service (IAS) strengthrning internal control systems in the DENR operations pursuant to Administrative Order No. 278, dated 28 April 1993, and to assess overall IAS performance during the year, and to come up with the 1994 Work and Financial Plans, a Team Building, Year-End Review and Planning Workshop will be held at the HRD Training Center, Visayas Avenue, Diliman, Quezon City on December 13 and 17, 1993. The participants to the said workshop shall include the IAS Director and staff, OICs and senior staff of the Internal Audit Divisions in the staff bureaus and regional offices and other personnel authorized by the undersigned per attached list (see Annex A).

All authorized participants are entitled to claim transportation expenses and other allowable expenses that may be incurred while on official travel, chargeable against the funds of their respective offices and subject to the usual budgeting, accounting and auditing rules and regulations.

The IAS staff at the central office shall handle the preparation including the provisions of logistics, secretariat, supplies, equipment, food, venue, and assigning of Special Disbursing Officer for the workshop, if necessary, to ensure the successful conduct of the workshop.

This Order shall remain in force for the duration of the workshop herein specified.

RAMON TV. PAJE Assistant Secretary for

Management Service

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LIST OF PARTICIPANTS TEAM BUILDING, YEAR-END REVIEW AND PLANNING WORKSHOP HRD Training Center, Visayas Avenue, Diliman, Quezon City December 13 AND 17, 1993

A. Central Office (13)

- 1. Dir. Gerardo F. Carino
- 2. Virginia R. Balobalo
- 3. Cynthia R. Balascopo
- 4. Pauline G. Castro
- 5. Leonor U. Sanido
- 6. Benjamin P. Cayabyab 7. Socorro Buganan
- 8. Two (2) representatives each from:
 - -Budget Division
 - -Planning and Programming Division

B. Staff Bureaus (6)

1. Forest Management Bureau (FMB)

Remedios T. Blaquera

2. Lands Management Bureau (LMB)

Galicano T. Castañeda, Jr.

- 3. One (1) representatives each from:
 - Mines and GeoSciences Bureau (MGSB)
 - Environmental Management Bureau (EMB)
 - Ecosystems Research & Development Bureau (ERDB)
 - Protected Areas & Wildlife Bureau (PAWB)

C. Regional Offices (28)

National Capital Region (NCR)

1. Maxima M. Matibag and one (1) staff

Cordillera Administrative Region (CAR)

2. Julio C. Gondales and one (1) staff

Region 1

3. Bonifacia C. Velasco and one (1) staff

Region 2

4. Josefina S. Rodriguez and one (1) staff

Region 3

5. Grace M. Guanlao Lily C. Dungca

Region 4

6. Evelyn V. Llamas and one (1) staff

Region 5

7. Cleofe P. Loyola and one (1) staff

Region 6

8. Regina C. Tuliva and one (1) staff

Region 7

9. Wilfredo C. Lee and one (1) staff

Region 8

10. Patrocinia A. Udtuhan and one (1) staff

Region 9

11. Laksni F. Palomares and one (1) staff

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Region 10

12. Bonifacio D. Haloot, Jr. and one (1) staff

Region 11

13. Venus T. Nuique and one (1) staff

Region 12

14. Jim O. Sampulna and one (1) staff

Secretariat:

All IAS staff

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