



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES
DENR Special Order
No. 1601
Series of 1993

DEC 03 1993

SUBJECT: Amending Special Order No. 874 Series of 1993
Restructuring the DENR Ad Hoc Committee on Low
Cost Housing Program.

In support of the program of the government to provide socialized housing for low salaried civil servants and to strengthen planning and implementation of the same in the department, DENR Special Order No. 874 creating an Ad Hoc Committee on Low Cost Housing Program is hereby amended as follows:

The Committee on Low Cost Housing Program with Administrative and Technical Support Groups shall be composed of the following:

1. **Ramon J. Paje** - Chairman
Assistant Secretary for
Management Services
2. **Mariano Z. Valera** - Vice-Chairman
Director, NCR
3. **Melanio Gacoscosim** - Member
President, DENR
Employees Union
4. **Virgilio Basa** - Member
Director, NAMRIA
5. **Lope D. Reyes** - Member
Director, FMB
6. **Antonio G. Principe** - Member
Director, Region IV
7. **Hector Fabros** - Member
Assistant Director, LMB

It shall have the following duties and responsibilities:

1. Locate, identify, delineate and parceliarize areas declared and to be declared by the proper authority as DENR socialized housing project sites;
2. Prepare guidelines and procedures to fast-track the implementation of socialized housing program for DENR employees subject to the approval of the Secretary;
3. Supervise all activities of the Administrative and Technical Support Groups;
4. Negotiate with other concerned agencies on the status of areas identified as DENR Socialized Housing sites and issues concerning them;

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5. Conduct bidding for real estate developers for the survey and construction of subdivision roads and culverts; and
6. Perform such other functions necessary for the success of the program.

The Committee shall be assisted by the Administrative and Technical Support Groups to further ensure smooth operationalization of the program.

The Administrative Support Group shall be composed of the following:

1. **Gilbert Mondroy** - Group Leader
VP for Inter-Union
Affairs, DENREU
2. **William Ragos** - Assistant Group Leader
Office of the ASEC
for Management Services
3. **Tito Abrera** - Member
DENREU
4. **Ma. Francia Alferez** - Member
Office of the Secretary

It has the following duties and responsibilities:

1. Prepare the agenda, notice of meetings, and other letters/communications;
2. Prepare minutes of all meetings of the Committee;
3. File, compile and package all documents used or to be used by the Committee;
4. Upon instruction of the Chairman of the Committee, prepare schedule and prioritize activities of the Committee;
5. Coordinate activities of the Committee and disseminate information on the plans and accomplishments of the Committee; and
6. Perform other functions as may be assigned by the Committee.

The technical Support Group shall be composed of the following:

1. **Carmelo Z. Causapin** - Group Leader
2. **Roberto Belen** - Assistant Group Leader
VP for Legal Affairs
DENREU
3. **Atty. Fe Tuanda** - Member
President, LMBEA




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| 4. | Atty. Salome Cansino
President, FEU | - | Member |
| 5. | Dr. Oscar Calim
DENREU | - | Member |
| 6. | Dr. Honorato Palis
President, ERDBEA | - | Member |
| 7. | Atty. Yolanda Magumbol
President, NCREU | - | Member |
| 8. | Mr. Marino Santos
President, FAWBEU | - | Member |
| 9. | Evelyn Inciong
EMB Employees Representative | - | Member |
| 10. | MGB Employees Representative | - | Member |
| 11. | Antonio Tullas
Region IV, Employees Representative | - | Member |

It shall have the following duties and responsibilities:

1. Identify and recommend to the Committee possible areas for socialized housing;
2. Conduct interviews, researches and gather necessary information on socialized housing for study by the Committee;
3. Prepare and secure necessary maps and other documents to be presented to the Committee;
4. Prepare and recommend for approval of the Committee the procedures to fast-track identification of possible areas for socialized housing;
5. Upon instruction of the Chairman of the Committee, confer with representatives of concerned government agencies on the status of the areas identified and other issues concerning the same; and
6. Perform other functions as may be assigned by the Committee.

This Order takes effect immediately and all orders or issuances inconsistent thereto are hereby revoked or modified accordingly.


ANGEL C. ALCALA
Secretary