



DEPARTMENT OF  
ENVIRONMENT AND  
NATURAL RESOURCES

11 January 1993

SPECIAL ORDER

No. 34

Series of 1993

**SUBJECT: Attendance to the National Workshop on  
the Preparation and Submission of the  
Work and Financial Plans for FY 1993**

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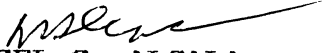
In the interest of the service and in order to carry out effectively the plans and programs of the Department, a national workshop on the preparation and submission of the 1993 Work and Financial Plans will be held on January 18-22, 1993 at the DENR Training Center, Visayas Avenue, Diliman, Quezon City. This is not a live-in workshop.

Enjoined to attend and participate in this workshop are the Regional Executive Directors, Bureau Directors, Chiefs of Financial Management, Planning and Foreign-Assisted Projects Services, Finance Officers, Budget Officers, Planning Officers and all others concerned who are directly involved in the preparation and submission of the annual work and financial plans.

The cost per participant is P1,500 for the five-day duration of the workshop, chargeable against the funds of their respective offices, subject to the availability of funds and in accordance with the usual budgeting, accounting and auditing rules and regulations.

To ensure that the deadline for submission is met, regional offices and project managers are encouraged to seek assistance from the concerned Budget and Planning Officers at the Central Office in the course of developing, documenting and finalizing their respective work and financial plans.

Please be guided accordingly.

  
ANGEL C. ALCALA  
Secretary

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