

JAN 25 1993

DENR SPECIAL ORDER NO: 67 SERIES OF 1993

SUBJECT: Creating a Committee on Office Uniform at the \overline{D} E N R

In the interest of the service and in order that employees maybe provided with appropriate Office Uniforms for CY 1993 as early as possible, a Committee on Office Uniform is hereby created to be composed of the following:

Ms. Victoria Orara Chairman Ms. Annabelle Plantilla Co-Chairman Ms. Estrilda Cruz-Am Member Ms. Gloria Arce Member Ms. Zenaida Muñoz Member Ar. Hermecio Agravio Member Administrative Officers of Staff Bureaus Member Administrative Officers of Regions IV & NCR Member Dir. Erlinda P. Meram Adviser Dir. Emerita Q. Bicaldo Adviser

The Committee shall meet immediately and shall be responsible for the following:

- 1. Shall take charge of the selection of the kind, color and design of office uniform.
- Shall coordinate/facilitate the procurement of the same.
- Shall prescribe the necessary guidelines that will served as basis in the grant of office uniform/clothing allowance.
- 4. Shall likewise be responsible for the issuance of office rules on the wearing of office uniform and appropriate sanctions for violation thereof.

This Order takes effect immediately.

GEL C. ALCALA Secretary