



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

May 24, 1993

SPECIAL ORDER NO. 675
Series of 1993

SUBJECT: AUTHORIZING THE CONDUCT OF ONE-DAY
MEETING/DIALOGUE BETWEEN CENTRAL OFFICE
ACCOUNTING AND NFDO STAFF RE TURNOVER OF
REFORESTATION CONTRACTS AND TERMINATION
OF THE FORESTRY SECTOR PROGRAM LOAN

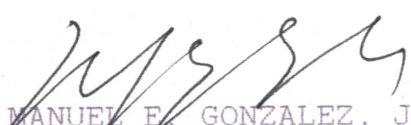
In preparation for the turnover of reforestation contracts and the termination of the ADB/OECF Forestry Sector Program Loan, as well as the recent reshuffle of personnel of the Accounting Division, it is necessary to hold a dialogue/discussion between the Central Office Accounting staff in-charge of Fund 102 and the National Forestation Development Office (NFDO) staff.

The meeting aims to brief the new accounting staff about the contract reforestation financial scheme, the evaluation of contracts, the processing of progress billings and to discuss numerous other problems/issues encountered, with the ultimate objective of facilitating the flow of vouchers and documents.

The following personnel are hereby directed to attend a one-day dialogue/discussion on June 1, 1993 at 8:00 A.M. to 5:00 P.M. at the Field Office Conference room:

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|--------------------------|------------------------|
| 1. Prudencio Aquino, Jr. | 9. Elvira Fungo |
| 2. Redegonda Brillantes | 10. Marlyn Galicia |
| 3. Rowena Canada | 11. Evangeline Limjoco |
| 4. Elvira Caparas | 12. Lizabelle Lumanog |
| 5. Milagros Castro | 13. Lilia Padua |
| 6. Gilbert Castro | 14. Cristina F. Samson |
| 7. Concepcion Cunanan | 15. Edna Sarmiento |
| 8. Josephine Ehora | 16. Christina Zabala |

Expenses for snacks and meals in this regard will be charged to Fund 102, subject to auditing and accounting rules and regulations.


MANUEL F. GONZALEZ, JR.
Assistant Secretary
for Management Services