

SPECIAL ORDER NO. **235**Series of 1993

IJUL 0 8 1993

SUBJECT: Temporary reassignment of Forester
Ema Cervantes from Region IV to Region III

- 1. In the interest of the service, Forester I Ema A. Cervantes is relieved of her duties in the CENRO at Antipolo, Rizal and is hereby temporarily reassigned to Region III, particularly to the CENRO at Tabang, Guiguinto, Bulacan.
- 2. While on such detail, Mrs. Cervantes shall, however, continue to be paid her salaries, PERA, and other benefits that may be due her, by the PENRO of Rizal, Region IV, subject to her compliance with standing requirements.
- 3. Mrs. Cervantes shall have herself cleared of all accountabilities in her present station before reporting to her new assignment, and shall inform the Region IV Regional Executive Director in writing, with the confirmatory indorsement of her new supervisor and furnishing a copy thereof to the Rizal PENRO and CENRO, of the time and date subject employee reported for duty at her new station.
- 4. Region III is advised to explore the feasibility of accommodating Mrs. Cervantes with a Forester or any appropriate other position in the said Region within the period of her detail, otherwise she shall automatically return to her post in Region IV upon expiration of her detail six (6) months from her assumption of duty in Region III.
 - 5. This Order takes effect immediately.

AZCERDO I. UVALI Senior Undersecretary