



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES
ENR - SECTOR ADJUSTMENT LOAN PROGRAM

Special Order
No. **992**
Series of 1993

AUG 04 1993

SUBJECT : Authorizing DENR Personnel and Project Staff
to attend the RRM-Luzon WMU Managers Meeting
on August 16 and 17, 1993.

In the interest of service and to have a more systematic implementation of the different activities of the Regional Resource Management (RRM) component under ENR-SECAL and to provide an over-all direction of the project through a consultative meeting, the following personnel are hereby authorized to attend and participate on the said activity:

A. Project Management Office (PMO)

1. Rosalio B. Goze - Program Director
2. Jose M. Regunay - Deputy Program Director
3. Ebert T. Bautista - Program Management Consultant
4. Myrna R. Cortez
5. Vilma R. Santiano
6. Emmanuel M. Esguerra
7. Irene E. Custodio
8. Edward R. Garcia
9. Nestor U. Venturillo
10. Samuel A. Sarmiento
11. Arsenia E. San Diego
12. Marilou A. Tibor
13. Elena D. Apolonio

B. Cordillera Administrative Region (CAR)

1. WMU Managers (7)
2. WMU Asst. Project Managers (7)
3. Prov'l M&E Officers (5)

C. Region 1

1. WMU Managers (4)
2. WMU Asst. Project Managers (4)
3. Prov'l M&E Officers (4)

D. Region 2

1. WMU Managers (5)
2. WMU Asst. Project Managers (5)
3. Prov'l M&E Officers (5)

E. FASPO Representatives (3)

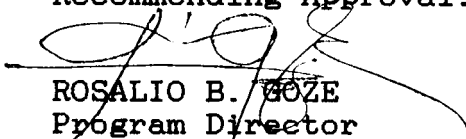
F. Secretariat

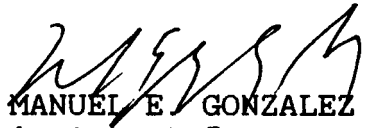
1. Evangeline Alabastro
2. Rodolfo Arellano
3. Ofelia Mendoza
4. Fernando Aspiras
5. Henry Mandocdoc


All actual workshop expenses shall be jointly shouldered by the ENR-SECAL-PMO and WMUs. Transportation and other incidental expenses to be incurred by the participants shall be charged against their respective ENR-SECAL PENROs/WMUs funds subject to the usual accounting and auditing rules and regulations.

This order shall take effect immediately.

Recommending Approval:


ROSALIO B. GOZE
Program Director
ENR-SECAL
PW


MANUEL E. GONZALEZ
Assistant Secretary
for Management Services



RRM-LUZON WMU MANAGERS MEETING
August 16-17, 1993

RATIONALE

One primary and long-term direction of the Regional Resource Management (RRM) is to deliver the services to the beneficiaries (i.e. farmers, LGUs, NSAs) according to what is programmed. RRM being a complex component of ENR-SECAL, its activities become tedious and tough. As the Watershed Management Units (WMUs) have gone through the actual implementation of the different RRM components' activities for almost a year, a comprehensive and substantial sharing of one year initial learnings/insights gained and relevant problems/issues by the key implementors is necessary.

The Project Management Office (PMO) as a central coordinating office will therefore initiate to provide the needed forum for these key field implementors to share experiences and discuss the problems confronting them in the field. It is also hoped that through interaction, appropriate solutions to said constraints that are doable can be evolved.

OBJECTIVES

General

The general objective of this activity is to provide forum for the exchange and sharing of information and experiences so far during the one year implementation of RRM.

Specific

1. To assess the implementation status of RRMP;
2. To draw-out the first year experience that should be given due consideration in the planning of the next quarters and up to the end of the project;
3. To document the success and failure stories and factors that contribute to their occurrence for each WMUs;
4. To discuss problems/constraints/bottlenecks confronting the project and evolve recommendations and agreements to respond to said problems.

METHODOLOGY

Workshops, Reporting and Group Sharing
(See Mechanics)

MECHANICS

- The workshop shall be conducted for two consecutive days.
- The first day shall be devoted for the presentation and assessment of physical and financial accomplishment of different WMUs.
- Then, the WMU Managers, Asst. Project Managers and the M&E Officers shall then, identify problems and their recommendations on project implementation, coordination, monitoring and evaluation which include the project sub-component (LSD, CRD, & INFRA) and coordination from PMO level down to CENRO respectively. Forms (F1) will be distributed by the secretariat during the workshop.
- Afterwards, the participants shall then, prepare a list of all success and failure experiences and remarkable lessons learned during the one year project implementation. Forms (F2, F3, F4) shall also be distributed for this activity.
- The participants will be grouped into three clusters. Each will elect their leaders who will facilitate the group discussions and sharings.
- The cluster discussion for this workshop shall focus directly on the following:
 - Workshop I
Problem Identification and Recommendations using Form 1 and 2. Form 1 covers the project implementation on the sub-component of the project, to wit: Local Social Development, Community Resource Development and Infrastructure. Likewise, form 2 includes the Project Coordination among different program actors namely: PMO, RPMO, PENRO and CENRO.
 - Workshop II
This activity will capture the success and failure experiences gained and lessons learned primarily on the project implementations' sub-component (LSD, CRD, Infra) and the presence of Technical Assistance Group using Forms 3 and 4.
- The workshop outputs will be presented to the group for discussion and consolidation on the second day.
- OCU and PBU will act as workshop rapporteurs and expected to assist the secretariat in the documentation.

PARTICIPANTS

The participants of this meeting/workshop will be the following:

- a. WMU Managers
- b. Asst. WMU Managers
- c. Prov'l Monitoring and Evaluation Officers
- d. PMO staff
- e. FASPO Representatives

SECRETARIAT

The staff of the PBU,OCU and ADMIN shall act as the Secretariat.

FINANCIAL REQUIREMENT

Travelling expenses shall be borne jointly by the PMO and respective WMU funds. (Details of Expenses see Annex 1).

SCHEDULE OF ACTIVITIES

Date/Time	A C T I V I T Y	Responsible
Day 1		
8:00-10:00	Registration	PMO Secretariat
10:00-10:30	Opening Remarks	PD, DPD
10:30-11:00	Overview of the Workshop Objectives and Expected Outputs	OCU
11:00-11:15	Grouping Mechanics	
11:30-12:30	L U N C H	
1:00-5:00	Presentation of Physical and Financial Accomplishments	PBU
	Workshop	OCU/PBU/WMU
	Problem Identification and Recommendations	
	Identification of Successful/Failure Stories and factors associated with it	
	Assessment of coordination between PMO and Region	
	Assessment of TAs Performance	
7:00-8:00	Cocktails - Dinner	
Day 2		
8:00-12:00	Presentation and Deliberations of Outputs	
12:00-1:00	Lunch	
1:00-3:00	Wrap-up Continuation of Presentation and Deliberations	
3:00-3:30	Merienda	
4:00-5:30	Closing Program	

ANNEX 1

FINANCIAL REQUIREMENTS
(Estimates)

FOOD

A.M. Snacks	P 50.00	
Lunch	80.00	
P.M. Snacks	50.00	
Dinner	80.00	
	=====	
	P 260.00 x 68 pax x 2 days =	P 35,360.00

ACCOMODATION

250.00 x 68 pax x 2 days =		34,000.00
		=====
	P	69,360.00

COST-SHARING

Foods (to be shouldered by PMO) =		P 33,300.00
Accommodation :		
PMO, Secretariat, FASPO (22 pax) =	11,000.00	
R-1		
WMU Managers (4), APM (4), Prov'l M&E Officers (4) =	6,000.00	
R-2		
WMU Managers (5), APM (5), Prov'l M&E Officers (5) =	7,500.00	
CAR		
WMU Managers (7), APM (7) Prov'l M&E Officers (5) =	9,500.00	
		P 34,000.00

		P 69,360.00
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