



DEPARTMENT OF  
ENVIRONMENT AND  
NATURAL RESOURCES

09 August 1994

Special Order  
No. 1043  
Series of 1994

SUBJECT : Designation of Francia B. Atos as over-all coordinator of DENR Day Care Services.

In the interest of the service and in view of the groundwork activities pertaining to the replication of the day care project of the Gender and Development Program Task Force Support System, Francia B. Atos of SPEAD, SCO is hereby designated as the over-all coordinator of DENR Day Care Services.

As such she shall be tasked with the following:

1. She shall be responsible in coordinating with the WID Focal Point of various offices of the DENR on Day Care matters.
2. She shall assist the DENR Chairperson of the Task Force Support Services Sub-Committee on the conceptualization and operation of activities in coordination with other WID focal points.
3. She shall also provide secretariat and record management services.

As coordinator, she shall be authorized to seek the assistance of any official/personnel of the DENR and to avail of any equipment and transportation thereof necessary for the expeditious accomplishment of the service.

Expenses to be incurred by Ms. Atos shall be charged against SPEAD funds subject to its usual accounting and budgetary procedures.

This Order shall remain in force until revoked.

  
ANGEL C. ALCALA  
Secretary

Recommending Approval:

  
RAMON J.P. PAJE  
Asst. Secretary for Management  
Services

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