

JAN 2 1 1994

SUBJECT :

INCREASE OF NFDO EMERGENCY CASH ADVANCE FUND AND DESIGNATION OF SPECIAL DISBURSING OFFICER THEREOF

In the interest of the service and to meet the financial requirement of an expanding volume of activities and increased cost of goods and services in the day to day operations of the National Forestation Development Office, the cash advance for emergency purchase of supplies, repair of vehicles, office equipment and fixture and other operating expenses is hereby increased from \$\mathbb{P}20,000.00 to \$\mathbb{P}50,000.000.

In accordance with Special Order No. 88, Series of 1992 and Special Order No. 150, Series of 1993, MRS. ROWENA F. CAGADA shall continue to be responsible for the fund as Special Disbursing Officer. Therefore, the Bond with the Bureau of Treasury for the corresponding increase in accountability shall be increased accordingly.

This Order shall take effect immediately.

Assistant Secretary for Management Services

RECOMENDED BY:

EDUARDO B. PRINCIPE Project Director, NFDO

3

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