



JAN 26 1994

DENR Special Order)
No. 88 :
Series of 1994)

SUBJECT : Attendance to a 3-Day Workshop on
the Finalization of the DENR
Performance Appraisal System

In connection with DENR Special Order No. 1646, series of 1993 dated December 17, 1993 and for the good of the service, the following personnel are enjoined to attend the 3-day workshop on the finalization of the DENR Performance Appraisal System to be held on January 25-27, 1994:

Working Committee

Mr. Hermecio M. Agravio Chairman
Director, Administrative Service

Mr. Pedro G. Pangilinan Co-chairman
OIC, Director, HRD Service

Administrative Officers Members
of FMB, LMB, ERDB, MGB,
PAWB, EMB, NCR, R-3, R-4

Secretariat/Facilitators

1. Estelita Maglanque	H e a d
2. Mary Ricafort	Co-chairman
3. Mely Magno	Members
4. Ofelia Veloira	- do -
5. Priscillano Nazal	- do -
6. Leonita Sibunga	- do -
7. Rosalina Enriquez	- do -
8. Nicetas Bautista	- do -

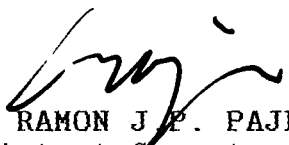
The Committee shall come up with the final draft of the Performance Appraisal System (PAS) before its submission to the Civil Service Commission (CSC) on 31 January 1994, for the approval. The Secretariat shall provide assistance in carrying out the workshop's objectives.

The attendance of the members of the Working Committee and Secretariat/Facilitators shall be on official time. Members of the Committee whose official stations are outside Metro Manila are entitled to allowable traveling expenses chargeable against their respective offices.

Expenditures that may be incurred by the participants during the workshop such as morning and afternoon snacks, supplies and materials and other incidental expenses shall be chargeable against Administrative Services Funds.

All expenses incurred are subject to accounting and auditing rules and regulations.

This order shall take effect immediately and shall be automatically revoked upon completion of the project.


RAMON J. P. PAJE
Assistant Secretary for
Management Services

cc: USMC BSM
Field Ops.

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