

IMAR 0 6 1335

DENR Special Order No. 2/3 Series of 1995

SUBJECT: Authorizing the Attendance of some DENR Personnel to the Courses Offered by the Development Academy of the Philippines at DAP Building, San Miguel Avenue, Pasig, Metro, Manila.

In the interest of the service and to enhance the capabilities of the DENR personnel, the following are authorized to attend the following training programs:

## A. Strategizing for Comprehensive Reports March 6-8, 1995

1.	Esperanza Sajul	EMB
2.	Elvira Salvani	EMB
3.	Herminia O. Ecleo	HRDS
4.	Yvonne Baldado	HRDS
5.	Tito Abrera	FMS

## B. Effective Managerial Communication March 9-11, 1995

1.	Lormelyn E. Claudio	EMB
2.	Emmanuelita D. Mendoza	EMB
3.	Jean N. Rosete	EMB
4.	Adeluisa G. Siapno	HRDS

The course fee of P3,000.00 per course per participant shall be chargeable against their respective mother units.

They may likewise, be entitled to transportation allowance subject to the usual accounting and auditing rules and regulations..

They shall submit a report after the <code>completion</code> of the training.

This Order takes effect according to the duration of each seminar.

Director, FMS and OIC, Management Services Office

dap/ symphony

601-2/23

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