



Republic of the Philippines  
Department of Environment and Natural Resources  
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**[AUG 28 1997**

**DENR Special Order**  
No. 97 ~ 1001

**SUBJECT : Authorizing the conduct of a Tree Planting Activity at Mt. Palay-Palay National Park/Reforestation Project, Ternate, Cavite on 06 September 1997.**

In the interest of the service, the office of the Undersecretary for Environment and Programs Development (OUEPD) and the following Staff Bureaus are hereby authorized to conduct a Tree Planting Activity at Mt. Palay-Palay National Park, Ternate, Cavite on 06 September 1997, in line with the Social Calendar/year long Team Building Activities aimed at enhancing interactions among EPDO/ Bureau Officials and Staff.

1. Forest Management Bureau
2. Protected Areas and Wildlife Bureau
3. Environmental Management Bureau
4. Lands Management Bureau
5. Ecosystems Research and Development Bureau

The Bureaus will be represented by their respective Directors, Assistant Directors, Division Chiefs, Section Chiefs and other selected personnel. The participation of Senior Officials of each Bureau is a MUST.

Said activity shall be undertaken in coordination with the RED, PENRO and CENRO concerned. The Program and Mechanics form part of this order.

Expenses to be incurred during the said activity shall be charged against the funds of their respective offices.

**DELFIN J. GANAPIN, JR.**  
Undersecretary  
Environment and Programs Development

**TENTATIVE PROGRAM  
1997 TREE PLANTING ACTIVITY  
Mt. Palaypalay, Ternate Cavite  
06 September 1997 (Saturday)**

TIME	ACTIVITY	RESPONSIBLE PERSON
A.M.		
6:00 - 8:30	Travel time from Metro Manila/Cavite	
8:30 - 8:50	Assembly at Cavite Forest Nursery and Botanical Garden (Mataas na Gulod/ Mt. Palay Palay)	FMB/R4
8:50 - 9:00	Briefing on the Day's Activities	Asst. Dir. BAYANI S.Nera
9:00 - 10:30	Tree Planting in assigned sites	All participants
10:30 - 12:00	Program (Marine Base, Ternate)	FMB
	Opening Remarks	Director JOSE D. MALVAS, JR.
	Surprise Numbers	Each participating Office/Bureau (EPDO, LMB, ERDB, PAWB, EMB, FMB)
	G A M E S	FMB
	Awarding of Prizes Office/Bureau	Undersecretary DELFIN J. GANAPIN, JR./ Dir. MALVAS
	Closing Remarks	Undersecretary DELFIN J. GANAPIN, JR.
P.M.		
12:00 - 1:00	L U N C H	To be provided by each Office/Bureau
1:00 - 4:00	SWIMMING/SIGHT SEEING Departure for Laguna/ Metro Manila	
EMCEE . . . . .		Dr. Sofio Quintana

06 September 1997  
Tree Planting Activity  
Plan of Action

1. ACTIVITY - TREE PLANTING ACTIVITY TO BE UNDERTAKEN BY THE OFFICE OF THE UNDERSECRETARY FOR ENVIRONMENT AND DENR STAFF BUREAUS
2. SITE - MT. PALAY-PALAY REFORESTATION PROJECT/NATIONAL PARK TERNATE, CAVITE

The site is a National Park/DENR regular reforestation project. It is accessible and about 2 hours travel from Manila.

3. MECHANICS - This Activity shall be participated in by the Office of the Undersecretary for Environment and Programs Development and DENR Staff Bureaus, namely: PAWB, ERDB, EMB AND LMB with FMB as host. The participants shall be all Officials and staff from EPD and thirty (30) selected personnel from each Staff Bureau inclusive of its Senior Officials whose participation is a MUST. FMB shall have at least fifty (50) participants.

Each Bureau/Office shall be assigned an area to be planted. Seedlings shall be provided to each Bureau/Office by the DENR/Region 4A. Site preparation, i.e. strip brushing, hole-digging etc. shall be conducted by DENR CENRO and FMB with the assistance of DENR-Region 4. The FMB shall assign technical personnel to assist each Bureau/Office to ensure proper planting techniques/procedures.

Each Bureau/Office shall provide for their own vehicle, food/refreshment.