



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

OCT 07 1997

DENR SPECIAL ORDER

NO. 97-118

SERIES OF 1997

**SUBJECT: AUTHORIZING THE CONDUCT OF THE ANNUAL ASSESSMENT
OF DENR STATISTICAL REPORTING SYSTEM AND
ATTENDANCE OF SELECTED DENR PERSONNEL**

In the interest of the service and pursuant to Department Administrative Order No. 10, Series of 1994 (Revised DENR Statistical Reporting System) and in order to effectively and efficiently implement the DENR reporting system and to continuously update the statistical database on environment and natural resources, a national Workshop on the Assessment of Statistical Reporting System is hereby authorized to be held at Villa La Maja Hotel, Baguio City on October 22-24, 1997.

The participants/resource persons of the said workshop shall consist of official and staffers of various DENR OSEC and field offices, bureaus, attached agencies and other concerned programs, projects shall be composed of Resource Persons.

All participants/officials are hereby authorized to claim reasonable travelling and other allowable expenses that may be incurred while on official travel, chargeable against their respective offices and subject to the usual accounting and auditing rules and regulations. A registration fee of P2,000.00 shall be charged from the participants payable to DENR-CAR.

Expenses for the supplies and materials and other expenses shall be chargeable against funds allotted for "Statistical Services" (PPA-IID), subject to the usual accounting and auditing rules and regulations. DENR-CAR shall take charge of all administrative arrangements and financial matters attendant to the said workshop, including arrangements for equipment, food, venue, transportation and designating of Special Disbursing Officer for the workshop, if necessary.

This Order shall take effect immediately and shall be in force for the duration of the workshop.


VICTOR O. RAMOS
Secretary