



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City, 1100
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929-66-20 • 929-66-33 to 35
929-70-41 to 43



OCT 17 1997

SPECIAL ORDER
NO. 97-231
Series of 1997

SUBJECT : AUTHORIZING THE ATTENDANCE OF SOME DENR CENTRAL OFFICE PERSONNEL TO A ONE-DAY ORIENTATION/ BRIEFING AND WORKSHOP ON THE PROCESSING AND ADJUDICATION OF RETIREMENT APPLICATIONS UNDER SEC. 12(C) OF RA 1616 ON OCTOBER 20, 1997 FROM 9:00 A.M. TO 4:00 P.M. AT THE PERSONNEL DIVISION

In the interest of the service and in order to acquire/gain knowledge in the processing and adjudication of retirement claims under RA 1616 which functions is now delegated by GSIS to government agencies, the following personnel are hereby authorized to attend the above-mentioned one-day Orientation/Briefing and Workshop as above specified:

PARTICIPANTS

<u>Office</u>	<u>Name</u>	<u>Position</u>
Adm. Service	Victoria O. Orara	Chief, Personnel Division
	Amelia M. Magno	HRMO IV, Personnel Div.
	Prisciliano Nazal	HRMO IV, Personnel Div.
	Amelia L. Flores	HRMO IV, Personnel Div.
	Ofelia Veloira	HRMO IV, Personnel Div.
	Rolando Castro	HRMO III, Personnel Div.
	Priscilla Molina	HRMO III, Personnel Div.
	Cynthia Austria	HRMO II, Personnel Div.
	Florencia Alcober	HRM Asst., Personnel Div.
	Maritess Ragos	HRM Aide, Personnel Div.
	Maribel Caayao	HRM Aide, Personnel Div.
	Janet Maborang	HRM Aide, Personnel Div.
Sarah Jane Lacsá	HRM Aide, Personnel Div.	
Acctg. Div.	Angelito V. Fontanilla	OIC-Chief, Acctg. Division
	Elvira S. Caparas	Accountant III
	Jane Bautista	-do-
	Carolina Lopez	Sr. Bookkeeper
	Evangeline Limjoco	Accountant III
	Josephine Eborá	Accountant I
	Generosa Laoagan	Accountant II
	Enrique Marabut	-do-
	Marivic Benjamin	Accountant II
	Lydia Bona	Accountant II
Budget Div.	Redemption Adul	Budget Officer IV
	Virgie Balobalo	Budget Officer IV
	Alice Ambal	Budget Officer IV
	Danilo Maramot	Budget Officer III
	Maybell Nate	Budget Officer III

Internal Audit Gerardo Cariño Budget Officer V
 Cynthia Balascopo Mgt. & Audit Anal. IV

Auditing Atty. Augusto Abad
 Rosa de Paz

Resource Persons Four (4) GSIS Personnel

All expenses that will be incurred in the above One-day Orientation/ Briefing and Workshop shall be charged to Financial Management Service funds, subject to the usual accounting rules and regulations.

This Order is effective only for the purpose and duration herein specified.



ERLINDA P. MERAM
OIC, Assistant Secretary for Management &
International Environmental Affairs.