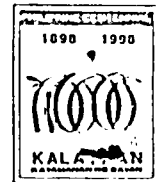




Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City, 1100
Tel. Nos. (632) 929-66-26 to 29 • (632) 929-62-52
929-66-20 • 929-66-33 to 35
929-70-41 to 43



JAN 08 1997

DENR Special Order
No. 97-14

Subject: Authorizing some DENR Finance Officials and Personnel to attend the year-end Annual Accounting Seminar - Workshop to be held at the HRDS Training Center, DENR Central Office.

In the interest of the service and in view of the closing of the books of accounts for Calendar Year 1996, the following finance officials and personnel are authorized to attend the Annual Accounting Seminar Workshop to be held at the HRDS Training Center on the following dates:

1st Batch: January 20-25, 1997

Finance Officers, Regional, PENRO and Project Accountants,
Bookkeepers and Computer Encoders - Regions 9,10,11,12,13.

2nd Batch: January 27 - February 1, 1997

Finance Officers, Regional, PENRO and Project Accountants,
Bookkeepers, Computer Encoders.
Regions 5,6,7,8, PAND, EMB, LMB, FMB, MGB, ERDB.

3rd Batch: February 3 - 8, 1997

Finance Officers, Regional, PENRO and Project Accountants,
Bookkeepers and Computer Encoders. Region NCR, CAR, 1,2,3
and 4.

The DENR - Central Office Accounting Division shall take the lead role in the Seminar - Workshop and ensure that expected outputs are submitted at the end of each schedule.

The Secretariat shall be composed of the following:

A: For Food and Accommodation:

- Mrs. Lourdes Beolar Chua
- Ms. Alma C. Logono
- Three (3) Drivers
- Two (2) HRDS Coordinators
- Five (5) Accounting Personnel

B: For Seminar - Workshop Program:

1. Angelito V. Peralta
2. Elvira S. Cayanan
3. Jona G. Roldan
4. Evangelina Limyoco

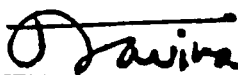
Grow a Tree for Legacy

SO 042

Each participant shall be entitled to P 8,000.00 representing share in the Seminar-Workshop expenses to cover food, accommodation and supplies. Transportation and traveling expenses shall be charged against their respective Offices. Checks to cover the share in the Seminar-Workshop expenses shall be issued payable to the DENR Central Office.

All field Offices shall confirm the number of participants specifying how many are male or female for accommodation purposes. All communication shall be addressed to the DENR Chief Accountant.

For Compliance.


ANTONIO G.M. LA VINA
OIC, Secretary

me