

Republic of the Philippines Department of Environment and Natural Resources Visayas Avenue, Diliman, Quezon City, 1100 Tel. Nos. (632) 929-66-26 to 29 • (632) 929-62-52 929-66-20 • 929-66-33 to 35 929-70-41 to 43



DEC 0.9 1997

SPECIAL ORDER NO. <u>97- /424</u> SERIES OF 1997

> SUBJECT: AUTHORITY TO CONDUCT A YEAR-END ASSESS-MENT ON DECEMBER 22, 1997

In the interest of the service and in order to assess the performance of the personnel for CY 1997 and at the same time discuss the thrusts for CY 1998, a year-end assessment workshop is hereby authorized to be held at the HRD training center on December 22, 1997 from 11:00 A.M. to 7:00 P.M.

All expenses to be incurred shall be charged against DENR funds, subject to the usual accounting and auditing rules and regulations.

This order takes effect for the duration of the workshop.

VÍCTOR O. RAMOS

Secretary,/