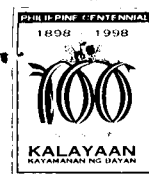




Republic of the Philippines
Department of Environment and Natural Resources
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DEC 11 1997

DENR SPECIAL ORDER
No. 97-1443

SUBJECT: Authorizing the holding of the year end Annual Accounting Seminar-Workshop to be held at the HRDS Training Center, DENR Central Office from January 19, 1998 to February 7, 1998

In the interest of the service and in view of the closing of the books of accounts for Calendar Year 1997, the following personnel from the regions, bureaus, projects and Central Office are authorized to attend the Annual Accounting Seminar-Workshop to be held at the HRDS Training Center on the following dates:

A. **Participants** - Finance Officers, Accountants, Bookkeepers and Computer Encoders

B. Schedules

1st Batch: Jan. 12-17, 1998: -Regions NCR, CAR, 3, 7, 9, FMB, EMB & LMB.

2nd Batch: Jan. 19-24, 1998:- Regions 1, 6, 10, 12, 13, ERDB, PAWB & MGB.

3rd Batch: Jan. 26-31, 1998: - Regions 2, 4, 5, 8, & 11.

C. **Resource Persons** - Officials/personnel from COA, DBM and DENR

D. Secretariat

Personnel from Accounting Division (12), GSD (3), and HRDS (2)

The **DENR-Central Office Accounting Division** shall take the lead role in the Seminar-Workshop and ensure that expected outputs are submitted at the end of each schedule to facilitate the submission of the consolidated financial statements to COA not later than February 14, 1998.

All participants are required to pay P8,000.00 representing share in the Seminar-Workshop expenses to cover food, accommodation and supplies. Traveling and other incidental expenses shall be charged against their respective Offices, subject to the usual accounting and auditing rules and regulations. Checks to cover the share in the Seminar-Workshop expenses shall be issued payable to the DENR Central Office.

This Order shall take effect until the duration of the workshop.


VIRGILIO Q. MARCELO
Acting Secretary

DENR Cares, DENR Dares.