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DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES

MAR 17 1997

DENR Special Order
No. 97-178
Series of 1997

SUBJECT: Authorizing Mr. Amado G. Cruz and Ms. Rosario Anonuevo of the Records Management and Documents Division (RMDD) to attend the National Conference on "Challenges in Records and Archives Management: Responsibilities and Resources" on March 9-11, 1997 at the Teachers' Camp, Baguio City.

In the interest of the service and in order to promote greater efficiency in records and archives management of DENR vital documents, Mr. Amado G. Cruz and Ms. Rosario Anonuevo are hereby authorized to attend the above-mentioned conference from March 9-11, 1997 at the Teachers' Camp, Baguio City.

Their attendance shall be on official time. Their transportation expenses and per diem and P 3,000.00 registration fee each shall be chargeable against the appropriation of the Administrative Service, subject to the usual accounting and auditing rules and regulations.

This Order takes effect on the dates herein stated.

ERLINDA P. MERAM
OIC, Office of the Assistant Secretary
for Management