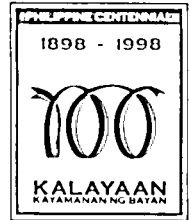




DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES



FEB 20 1997

SPECIAL ORDER
No. 97 - 197

**SUBJECT : AUTHORIZING THE ATTENDANCE OF MS. FELY
BALABBO SAN PABLO TO ATTEND THE WORKSHOP-
SEMINAR ON RECORDS AND ARCHIVES
MANAGEMENT**

In the interest of the service and in order to promote efficiency in records management in the Office of the Head Executive Assistant, Ms. Fely Balabbo-San Pablo, is hereby authorized to attend the Workshop-Seminar on Records and Archives Management on February 26-28, 1997 at Royal Palm Hotel, A. Mabini cor. P. Faura Sts., Ermita, Manila

Her attendance shall be on official time. Her transportation expenses and P2,500.00 registration fee shall be chargeable against OSEC funds subject to the usual accounting and auditing rules and regulations.

This Order takes effect immediately.

ERLINDA P. MERAM

OIC, Office of the Assistant Secretary
for Management