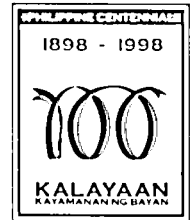




DEPARTMENT OF  
ENVIRONMENT AND  
NATURAL RESOURCES



FEB 21 1997

SPECIAL ORDER  
No. 97 - 200

**SUBJECT : AUTHORIZING SOME PERSONNEL OF THE OFFICE OF THE SECRETARY TO ATTEND THE NATIONAL CONFERENCE ON "CHALLENGES IN RECORDS AND ARCHIVES MANAGEMENT: RESPONSIBILITIES AND RESOURCES" ON MARCH 9-11, 1997 AT THE TEACHERS' CAMP, BAGUIO CITY**

In the interest of the service and in order to promote efficiency in records management in the Office of the Secretary, the following personnel of the Office of the Secretary are hereby authorized to attend the abovementioned conference from March 9-11, 1997 at the Teachers' Camp, Baguio City:

1. Ms. Gloria Bancifra
2. Ms. Jozadar A. Consolacion
3. Ms. Josefina S. Dimalanta
4. Mr. Chito B. Reyes

Their attendance shall be on official time. Their transportation expenses and per diem and P3,000.00 registration fee each shall be chargeable against OSEC funds, subject to the usual accounting and auditing rules and regulations.

This Order takes effect immediately.

ERLINDA P. MERAM

OIC, Office of the Assistant Secretary  
for Management