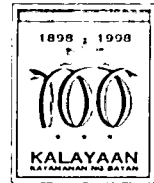




Republic of the Philippines  
Department of Environment and Natural Resources  
Visayas Avenue, Diliman, Quezon City, 1100  
Tel. Nos.: (632) 97-66-26 to 36; (632) 97-70-41 to 43



DENR  
SPECIAL ORDER  
97- 256

MAR 04 1997


**SUBJECT : DESIGNATION OF ENGR. GILBERT C. MONDROY,  
CHIEF, MAIN BUILDING SAFETY/MAINTENANCE  
AND MOTORPOOL SECTION, GSD, AS IN-  
CHARGE, PROCUREMENT SECTION, GSD IN  
CONCURRENT CAPACITY.**

In the interest of the service and in order not to hamper the smooth flow of work in the General Services Division in view of the compulsory retirement of Mr. Jose V. Ramos, Chief Procurement Section of the General Services Division effective March 28, 1997, Engr. Gilbert C. Mondroy is hereby designated as In-Charge, Procurement Section, General Services Division. Likewise, a transition period, from the time of approval of this order to the date of effectivity of Mr. Ramos' retirement, will provide ample time to brief, orient and familiarize Engr. Mondroy with the Section's policy and procedure.

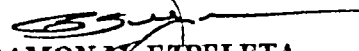
Under this designation, he shall perform the duties and responsibilities normally attached to the position of the Chief, Procurement Section, GSD and shall sign as follows:


**GILBERT C. MONDROY**  
Chief, Main Building Safety/Maintenance and Motorpool Section  
In-Charge, Procurement Section, GSD in Concurrent Capacity

This order shall take effect immediately and shall remain in force until revoked in writing.

  
**ERLINDA P. MERARI**  
OIC Assistant Secretary  
for Management Services

Recommended by:

  
**RAMON M. EZPELETA**  
OIC Director, Administrative Service

  
**WILLIAM T. RAGOS**  
OIC Chief, General Services Division