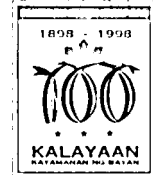




Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City, 1100
Tel. Nos. (632) 929-66-26 to 29 • (632) 929-62-52
929-66-20 • 929-66-33 to 35
929-70-41 to 43



MAR 04 1997

DENR SPECIAL ORDER
NO. 97- 257

**SUBJECT: DESIGNATING MS. MARY JEAN A. CALEDA AS
SPECIAL DISBURSING OFFICER**

In the interest of the service, **Ms. MARY JEAN A. CALEDA**, Chief Ecosystems Management Specialist and Chief of Staff, Office of the Undersecretary for Legal and Legislative Affairs and Attached Agencies, is hereby designated as Special Disbursing Officer for the Office of the Undersecretary and for the Batangas Bay Demonstration Project (CEP-DENR Component), in addition to her present regular duties, without additional compensation. As such, she is hereby authorized to hold cash advance in the total amount of **TWO HUNDRED THOUSAND PESOS (Php200,000.00) ONLY (Php50,000.00 for the Office of the Undersecretary and Php150,000.00 for the Batangas Bay Demonstration Project)**, to defray expenses relative to the efficient implementation of work activities of said Offices.

She shall be guided by existing accounting and auditing rules and regulations regarding the holding of cash advance which is entrusted to her by virtue of this Order.

This Order shall revoke DENR Special Orders No. 96- 414 and 97-84.

This Order shall take effect immediately.


ERLINDA P. MERAM

OIC, Office of the Assistant Secretary
Management Services Office