



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City, 1100
Tel. Nos: (632) 97-66-26 to 36; (632) 97-70-41 to 43



SPECIAL ORDER
No. 97-301

DATE: MAR 13 1997

SUBJECT: **AUTHORIZING CONDUCT OF QUARTERLY MEETINGS
OF THE MFPC NATIONAL EXECUTIVE COMMITTEE
AND NATIONAL CONGRESS OF THE NATIONAL MFPC
FEDERATION**

In the interest of the service and pursuant to DENR Memorandum Order No. 04, Series of 1995 dated 02 February 1995 creating and constituting the national Federation of Multisectoral Forest Protection Committees (NFMFPC) and DENR Administrative Order No. 17, Series of 1995 dated 20 May 1995 as amended by DENR Administrative Order No. 96-39 dated 16 December 1996 institutionalizing the MFPC program, the conduct of quarterly meetings of the Federation Executive Committee and holding of National MFPC Congress are hereby authorized as follows:

A. Federation Executive Committee Quarterly Meetings:

- A.1. First Quarter: -March 21, 1997 at Region 3
- A.2. Second Quarter: -May 19, 1997 at Region 8
- A.3. Third Quarter: -September 16, 1997 at Region 5
- A.4. Fourth Quarter: November 18, 1997 at Region 11
- A.5. Participants/attendees to the quarterly meetings shall be the Executive Committee members, Chairman or Co-Chairman of the NTWG or one of the NTWG members assigned by the Chairman, NTWG Secretariat members, host region MFPC and DENR officials authorized by the host Regional Executive Director and other invited personalities as resource person for specific topic or subject of the meeting..

B. National MFPC Congress:

- B.1. May 18 to 20, 1997 at Region 8
- B.2. Participants/attendees to the National MFPC Congress shall be MFPC Chairman or duly authorized representative of the concerned MFPCs, Chairman of the Regional TWGs, NTWG Members and Secretariat, invited resource persons for specific topic or subject of the congress agenda, selected DENR Central Office officials and Region 8 officials authorized by the Regional Executive Director

The specific venues of the quarterly meetings and national MFPC congress shall be determined and finalized by the NTWG in coordination with the concerned regions. The host regions shall provide needed staff and logistical support to preclude failure of the events.

Funding requirements for the conduct of the Executive Committee meetings shall be charged against the NTWG budget.

The traveling expenses of members of the Executive Committee shall be accommodated under the MFPC budget of the DENR Regional office whose jurisdiction includes the residence of the concerned Executive Committee members. The traveling expenses of NTWG and Secretariat members shall be charged against NTWG budget.


Funding requirements for the holding of the National MFPC Congress shall come from the proceeds of the registration fees of participants/attendees in the congress.

The traveling expenses and registration fees of participants/attendees shall be accommodated under MFPC budget of the DENR Regional Offices where the participants/attendees belong. The traveling expenses and registration fees of DENR Central Office participants/attendees shall be charged against budget of their respective offices or mother units. The traveling expenses and registration fees of the NTWG Secretariat shall be charged against budget of the NTWG.

All funds usage and disbursement under this Order are subject to existing accounting and auditing rules and regulations.

Upon completion of each activity, the NTWG shall submit comprehensive report to the Secretary furnishing copies to all DENR Senior officials for their updates and record on the MFPC program.

This Order shall remain valid and in force until the completion of the activities and programs so indicated in "A" and "B" above.



VIRGILIO Q. MARCELO
Undersecretary
Field Operations

RECOMMENDING APPROVAL:



JOSE D. MALVAS, Jr.
Director, FMB and Chairman, NTWG