



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City, 1100
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28245



DENR
SPECIAL ORDER
97- 317


MAR 14 1997

**SUBJECT : ONE-DAY ORIENTATION/SEMINAR ON THE
NEWLY PRESCRIBED OFFICE POLICIES,
REGULATION / ISSUANCES , SYSTEMS AND
PROCEDURES ON PROPERTY, PROCUREMENT
AND MAINTENANCE MANAGEMENT.**

In the interest of the service and to ensure the smooth transition of work assignments and to familiarize GSD personnel on the newly prescribed office policies, regulations/issuances, systems and procedures on property, procurement and maintenance management, all GSD personnel are hereby authorized to attend a one-day orientation/seminar on March 17, 1997 GSD Office DENR Main Building.

As such, all incidental expenses incurred during the conduct of the said orientation/seminar shall be chargeable against GSD fund subject to usual accounting and auditing rules and regulations.

This order takes effect immediately.


ERLINDA P. MERAM
OIC Assistant Secretary
for Management Services