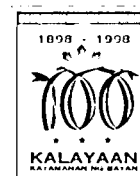


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Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City, 1100
Tel. Nos. (632) 929-66-26 to 29 • (632) 929-62-52
929-66-20 • 929-66-33 to 35
929-70-41 to 43



JAN 15 1997

SPECIAL ORDER
NO. 97-32
Series of 1997

**SUBJECT: Amendment to Special Order No. 97 - 18
dated January 9, 1997**

This is to amend Special Order No. 97 - 18 wherein some personnel of the Budget Division is authorized to attend a course on Computer Literacy. The course that they will undertake will be Cambridge Computer Literacy (CCL-95), instead of the Information Technology Program for Office Workers (I.T. Power I). The course CCL-95 covers Windows 95, Microsoft 7.0, Excel 7.0 and Assess which are the latest system softwares the Division has. The duration of the training has been changed from January 17 - February 10, 1997 to January 13 - February 7, 1997 and the personnel that will participate has been grouped into two, as follows:

January 13 - 24, 1997

January 27 - February 7, 1997

FROYLA A. VEGA
ISIDORA PONTILLAS
ANDREA B. PRIETO
ELENITO E. CUNANAN
MARK A. ANTONIO
ROYLAND R. LAGMAN

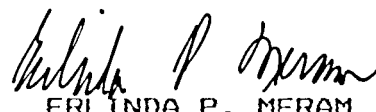
DANILO B. MARAMOT
CONSUELO P. BUAN
JULITA B. CORTEZ
RHODORA A. CALUNGAGIN
IMELDA R. DE LA CRUZ
ALFONSO VERGARA

The INFORMATICS COMPUTER INSTITUTE has given the group a P440.00 discount thus lowered the Registration and Tuition Fees from P4,550.00 to P4,110.00 per participant.

Recommended by:


JOSE F. GALLANOSA
O.C., Budget Division

Approved by:


ERLINDA P. MERAM
OIC, Office of the Assistant
Secretary for Management Services