

Republic of the Philippines Department of Environment and Natural Resources Visayas Avenue, Diliman, Quezon City, 1100 Tel. Nos. (632) 929-66-26 to 29 • (632) 929-62-52 929-66-20 • 929-66-33 to 35 929-70-41 to 43



MAY 0 9 1997

DENR SPECIAL ORDER NO. <u>97-539</u>

SUBJECT: Authorizing the conduct of Team Building and Planning Workshop of the Accounting Division.

In the interest of the service and to plan activities of the Accounting Division for CY 1997-1998, the personnel of said Division/Office are hereby authorized to conduct Team Building and Planning Workshop on May 24-25 at Anilao, Batangas.

All expenses incurred during the workshop shall be charged against DENR Funds subject to the usual budgeting, accounting and auditing rules and regulations.

The Accounting Division shall submit a report of the result of the workshop within ten (10) days for monitoring purposes.

This order takes effect on the date stated above.

OIC, Office of the Asst. Secretary for Management Services